

2009 Registration Instructions

Please print these instructions before getting started.

REGISTRATION DESCRIPTIONS:

Company Registrant - is referring to the person employed by the company

Spouse/Significant Other – Spouse, Significant Other or any Adult Guest over age 21

Teenager – Ages 13 – 20 (under age for alcoholic beverage consumption)

Child – refers to children ages 3 – 12

REGISTRATION and ERRORS:

When registered correctly, each person will be listed in your email confirmation page with their invoice attached. If you do not see everyone's name you were trying to register, please call 850-942-1404 and ask for Angela before you go back in and re-register that person so we can check for errors first. **We do not want you to be charged twice for the same person.**

INVOICES

Your email confirmation page contains your invoice for each person you registered so be sure to forward this to your accounting department for payment.

FEES:

FEES Listed are per person.

NAME BADGES

First Name – Name you want to appear on your name Badge i.e Charles or Chuck

GOLF – Additional Fee Required

List any pairing requests on the bottom of the form; otherwise we will pair you with someone.

Registering for the convention does not register you to play golf, you must check the box requesting to play golf.

FISHING – Additional Fee Required

Registering for the convention does not register you to fish, you must check the box requesting to fish in the tournament. There is only space for 38 people this year. No cancellation refunds due to the minimum amount of space available but you may substitute someone to go in your place.

SATURDAY NIGHT BANQUET

If you register as a FULL Registrant, there is no additional charge but we do ask that you check the box that asks if you will be attending the dinner or not. This will help us in keeping an accurate headcount and this is by **reserved seating only**.

SATURDAYS SEATING REQUEST:

You can list up to 10 people including yourself if you already know who you want at your table. Be sure to list spouses names and also if you have Teenagers attending the dinner with you, don't forget to include them at your table. If you do not know who you want to sit with or you do not fill up table of 10 we will fill the table for you.

Children 3 – 12

Children in this age group are invited to attend the Friday Theme party with their parents. On Saturday night, a separate children's program is provided during the adult's banquet. Please keep in mind that your child must be potty trained in order to attend the children's program.

CHILDS AGE

In order to help the hotel provide appropriate staff and programming for the children's program Saturday night, it is important that we know the ages of the children attending.

Children/Teenagers ages 13 – 20

Please note that children in this age group have a choice to attend either Saturday's Banquet or a Teenagers dinner. Please be sure to check the correct Saturday's attendance box.

Polo Shirt Sizes

Golf shirts will again be handed out to the Company representative that is registered for the full convention. Please be sure to list your shirt size.

Email Addresses

When completing the registration form for your spouse/significant other, PLEASE include their correct email address if they are interested in receiving emails updating them on the activities planned throughout the event.