

# Position Announcement

**POSITION:** Occupational Therapist (OT) (2013-2014 School Year) 5 days in Coweta Co.

**MINIMUM QUALIFICATIONS:**

- u Minimum of a Bachelors Degree in Occupational Therapy
- u Must hold a valid and clear Georgia License in Occupational Therapy; a valid NOTCB certification
- u Proficiency in Written and Oral Communication, Planning and Organization
- u Prefer therapists with pediatric and school system experience and OT's with specific certifications in Pediatrics

**DUTIES AND RESPONSIBILITIES:**

- u Must provide two days of service in Coweta County
- u Maintains accurate, complete, and appropriate records and files reports promptly including Medicaid billing
- u Demonstrates accurate and up-to-date knowledge of content
- u Identifies students who require school-based Occupational Therapy through evaluation and by analyzing deficits in self-help, motor and sensory processing skills
- u Participates in IEP meetings in order to relate pertinent data used in the determination of students needs
- u Provides consultative services to teacher, parents, administrators and allied agencies in order to address fine motor goals into the classroom, other educational programs, and the home environment
- u Evaluates and reports student progress for continuation or termination of services
- u Participates with school administration/coordinators for effective planning, coordination and implementation of occupational therapy program into the total education system

**LOCATION/CONTACT:** Kelly Skinner, Director  
West Georgia RESA, 99 Brown School Drive, Grantville, GA 30220  
(770) 583-2528, Ext. 632 (email:kskinner@garesa.org)

**BEGINNING DATE:** August 1, 2013

**SALARY & BENEFITS:** 190-day contract with competitive compensation package.

**APPLICATION**

**DEADLINE:** Until position has been filled

**APPLICATION:** Submit letter of intent, resume which includes a list of references with complete contact information, and a copy of Georgia certificate to:

*It is the policy of West Georgia RESA not to discriminate on the basis of age, gender, race, color, creed, religion, national origin or disability in its educational programs, activities or employment policies.*

**Mrs. Kelly Skinner**  
**Director**  
**GLRS**  
**99 Brown School Drive**  
**Grantville, GA 30220**  
**770-583-2528, Ext. 632**  
**kskinner@garesa.org**