

1 **Georgia Firefighter Standards and Training Council**

2 **Rules & Regulations**

3 Revised July 30, 2015

4  
5 **TABLE OF CONTENTS**

6  
7 **Promulgation and Purpose.....2**

8  
9 **Chapter 205-1-1: GFSTC Administration.....3-6**

10 **205-1-1-.01 Promulgation and Purpose**

11 **205-1-1-.02 Definitions**

12 **205-1-1-.03 Organization**

13 **205-1-1-.04 Appointment of the Executive Director**

14 **205-1-1-.05 Duties of the Executive Director**

15  
16 **Chapter 205-1-2: Fire Departments Operating in the**  
17 **State of the Georgia.....7-13**

18 **205-1-2-.01 Definitions**

19 **205-1-2-.02 Minimum Requirements for Fire Departments**

20 **205-1-2-.03 Minimum Equipment Required for County, Municipal or Private**  
21 **Corporation Fire Departments**

22 **205-1-2-.04 Requirements for Airport Fire Department Compliance**

23 **205-1-2-.05 Minimum Equipment Required for Airport Fire Departments.**

24 **205-1-2-.06 Minimum Equipment Required for Apparatus Other Than Fire**  
25 **Department Pumper and ARFF Apparatus.**

26 **205-1-2-.07 Training Reports Submitted to GFSTC**

27 **205-1-2-.08 Request for Waiver or Extension of Existing Requirement**

28  
29 **Chapter 205-1-3: Minimum Requirements for Firefighters**  
30 **Operating in the State of Georgia.....14-28**

31 **205-1-3-.01 Definitions**

32 **205-1-3-.02 Registration**

33 **205-1-3-.03 Notification to GFSTC Personnel Separation**  
34 **and Surrender of Certification**

35 **205-1-3-.04 Classification of Fire Service Personnel**

36 **205-1-3-.05 Minimum Requirements for Schools, Institutions, and Facilities Operating**  
37 **for the Purpose of Training Fire Service Personnel**

38 **205-1-3-.06 Responsibility to Keep Records Current**

39  
40 **Chapter 205-1-4: Authority of GFSTC to Effect Adverse Actions on**  
41 **Fire Departments and Firefighters.....29-33**

42 **205-1-4-.01 Definitions**

43 **205-1-4-.02 Legal Authority**

44 **205-1-4-.03 Suspension or Revocation of Certificate of Compliance**

45 **205-1-4-.04 Notice of Adverse or Derogatory Action**

46 **205-1-4-.05 Probation and Suspension of Firefighter Certification or**  
47 **Registration**

48 **205-1-4-.06 Appeals and Hearings Requests**

49 **205-1-4-.07 Judicial Review**

50       **205-1-4-.08 Final Filing of Appeals, Hearings and Reviews**  
51       **205-1-4-.09 Petition for Reinstatement of Certification, Registration, or**  
52               **Reconsideration of Application for Individual Firefighters or**  
53               **Applicants**  
54  
55   **Chapter 205-1-5: Testing and Evaluation of Training for Firefighters**  
56               **Operating in the State of Georgia.....34-38**  
57       **205-1-5-.01 Definitions**  
58       **205-1-5-.02 Validation of Test Instruments**  
59       **205-1-5-.03 Course Evaluations**  
60       **205-1-5-.04 Test Administration**  
61       **205-1-5-.05 Maintenance of Test Results**  
62       **205-1-5-.06 Reciprocity**  
63  
64   **Chapter 205-1-6: Professional Standards.....39**  
65       **205-1-6-.01 Review of criminal history reports**  
66       **205-1-6-.02 Inquiries into Complaints**  
67  
68   **Chapter 205-1-7: Studies for Improvement of the Fire Service.....40**  
69       **205-1-7-.01 Studies for the Improvement of the Fire Service**  
70  
71   **Chapter 205-1-8: Authority to Exceed Minimum Standards.....41**  
72       **205-1-8-.01 Definitions**  
73       **205-1-8-.02 Established Minimum Standards**  
74  
75   **Chapter 205-1-9: Submission of False Information to GFSTC.....42**  
76       **205-1-9-.01 Supplying or Condoning the Submission of**  
77               **False Information to GFSTC**  
78       **205-1-9-.02 Council Action on Submission of False Information**  
79  
80  
81   **Notes.....42**  
82   **Severability.....42**  
83   **Glossary of Terms and Appendices.....43-62**  
84       **Appendix A - List of Minimum Equipment for Apparatus Other Than Pumpers**  
85       **Appendix B - List of Possible Skills for Various State Certifications**  
86       **Appendix C - List of Possible State Certifications**  
87  
88

89   **Promulgation and Purpose.**  
90

91   These Rules & Regulations of the Georgia Firefighter Standards and Training Council are  
92   promulgated to establish the Policy & Procedures for the internal management and control of the  
93   Georgia Firefighter Standards and Training Council as specified in the Official Code of Georgia  
94   Annotated, Title 25, Chapter 3 - Article 2 and Chapter 4 and shall be entitled; “Rules &  
95   Regulations for the Administration of the Georgia Firefighter Standards and Training Council.”  
96   This promulgation and purpose shall apply to all chapters included in these Rules & Regulations.  
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**CHAPTER 205-1-1**  
**GFSTC Administration**

**205-1-1-.01 Definitions.**

- (1) **“Council”** means for the purpose of these Rules and Regulations the Georgia Firefighter Standards and Training Council.
- (2) **“Executive Director”** means for the purpose of this Chapter the executive director of the Georgia Firefighter Standards and Training Council.
- (3) **“Fire department”** means any department, agency, organization, or company operating in this state with the intent and purpose of carrying out the duties, functions, powers, and responsibilities normally associated with a fire department and which is authorized to exercise the general and emergency powers enumerated in O.C.G.A. 25-3-1 and 25-3-2. These duties, functions, powers, and responsibilities include but are not limited to the protection of life and property against fire, explosions, or other hazards.
- (4) **“Firefighter”** means any able-bodied person at least 18 years of age who has been duly appointed by a legally constituted fire department and who has the responsibility of preventing and suppressing fires, protecting life and property, and performing other duties enumerated in O.C.G.A. 25-3-1 and 25-3-2.
- (5) **“GFSTC”** means the Executive Director and personnel of the Georgia Firefighter Standards and Training Council.
- (6) **“GFSTC Staff”** means the personnel who work under the direction of the Executive Director.
- (7) **“Probation”** means an action taken by Council when certified personnel commit acts in violation of the Rules & Regulations and/or Policy & Procedures of the Georgia Firefighter Standards and Training Council.

Authority. - O.C.G.A. §§25-3-21, 25-4-2, 25-4-7, and 25-4-10

**205-1-1-.02 Organization.**

- (1) The Georgia Firefighter Standards and Training Council hereinafter referred to as "Council" shall consist of the duly appointed members as specified under O.C.G.A. §25-4-6.
  - (a) Six members of the Council in attendance at a called meeting, either in person or electronically, shall constitute a quorum.
  - (b) The Council shall hold at least two regular meetings each year at the call of the chairperson or upon the written request of at least six members of the Council.
  - (c) At the first regular meeting of the Council held in each even-numbered year, the Council shall elect a chairperson.
  - (d) At the first regular meeting of the Council held in each even-numbered year, the Council shall elect other officers from its own membership as it deems necessary.
  - (e) The chairperson and other elected officers shall serve until successors are elected by the council as provided in O.C.G.A. §25-4-3.
  - (f) Each member of the Council shall be entitled to receive the same expense and mileage allowance authorized for members of professional licensing boards by subsection (f) of

143 O.C.G.A. 43-1-2 incurred while carrying out their official duties of the council. The  
144 funds for such expenses and allowances shall be paid from funds appropriated or  
145 available to the Department of Public Safety.

146 (2) The Council shall adopt such Rules & Regulations as necessary for the transaction of its  
147 business.

148 (3) The Council may designate an advisory committee to assist and advise the Council in  
149 carrying out its duties specified under Chapter 4 of Title 25.

150 (a) Such advisory committee shall not consist of more than three (3) members and shall be  
151 representative of the fire service with experience or expertise in such matters to be  
152 studied.

153 (b) Such advisory committee members shall serve in an advisory capacity only, without  
154 voting privileges.

155 (c) The members of any such advisory committee shall serve at the pleasure of the Council.

156 (d) Each member of an advisory committee of the Council, shall be entitled to receive the  
157 same expense and mileage allowance authorized for members of professional licensing  
158 boards by subsection (f) of O.C.G.A. §43-1-2 incurred while carrying out their official  
159 duties of the council. The funds for such expenses and allowances shall be paid from  
160 funds appropriated or available to the Department of Public Safety.

161 (4) The Council shall make annual reports to the Governor of Georgia and the members of the  
162 Georgia General Assembly.

163 (a) Such reports shall be in writing and indicate:

164 1. The activities of the Council from the past year.

165 2. Recommendations for appropriate legislation to assist in the Council's charge and  
166 responsibilities.

167 (b) Copies shall be distributed to each member of the Council by the Executive Director prior  
168 to filing with the Governor.

169 (c) Copies of the Council report shall not be required to be distributed to the membership of  
170 the General Assembly provided the Executive Director notifies the members of the  
171 General Assembly of the availability of the report in a manner which the Council deems  
172 to be most effective and efficient.

173 (5) The public may obtain information or make submissions or requests to the Council at or  
174 through the Georgia Firefighters Standards and Training Council's office by mail or  
175 electronic submission. Members of the Standards and Training Council shall be updated at  
176 each Council meeting of such requests since the last council meeting.

177 Authority. - O.C.G.A. §§25-4-3, 25-4-6, & 43-1-2

178

### 179 **205-1-1-.03 Appointment of the Executive Director.**

180 (1) The Council shall appoint the Executive Director who shall serve at the pleasure of the  
181 Council.

182 (2) The Council shall establish the compensation of the Executive Director.

183 (3) Annual reviews shall be provided to the Executive Director by the Council.

184 Authority. - O.C.G.A. §§25-4-7.1 & 50-13-21.

185 **205-1-1-.04 Duties of the Executive Director.**

- 186 (1) The Executive Director may employ such other managerial, professional, technical, and  
187 clerical personnel as required to conduct the business of the Council with the approval of  
188 the Council.
- 189 (2) The Executive Director may contract for such services as may be necessary and convenient  
190 to carry out the business of the Council as approved by the Council.
- 191 (3) The Executive Director may enter into contracts. Such contracts shall be for either  
192 monetary or in kind services received or rendered by the Georgia Firefighter Standards and  
193 Training Council.
- 194 (4) The Executive Director shall provide a budget report to the Council regarding  
195 expenditures, personnel, and Staffing needs of the GFSTC.
- 196 (5) The Executive Director shall compile an annual report for the Governor and the members  
197 of the Georgia General Assembly. The annual report shall be submitted to the Council for  
198 review and approval a minimum of 30 days prior to the submission to the executive branch.
- 199 (6) The Executive Director shall determine department compliance and issue Certificates of  
200 Compliance to fire departments and their individual stations that exhibit compliance with  
201 the minimum requirements as approved by the Council. The Fire Department Certificate  
202 of Compliance is and shall remain the property of the Georgia Firefighter Standards and  
203 Training Council and may be revoked following due process for violations of the laws of  
204 the State of Georgia or Rules & Regulations of the Georgia Firefighter Standards and  
205 Training Council.
- 206 (7) The Executive Director shall issue Certificates of Compliance for State Certification and/or  
207 Volunteer Registration for Firefighters that exhibit compliance with the minimum  
208 requirements as approved by the Council. The Firefighters' Certificate(s) of Compliance is  
209 (are) and shall remain the property of the Georgia Firefighter Standards and Training  
210 Council and may be revoked following due process for violations of the laws of the state of  
211 Georgia or Rules & Regulations of the Georgia Firefighter Standards and Training  
212 Council.
- 213 (8) The Executive Director shall determine the need and time-frame to conduct on-site reviews  
214 at fire departments operating in the State of Georgia. On-site reviews are designed to  
215 ensure that agencies and personnel meet and continue to meet minimum requirements as  
216 established in O.C.G.A. 25-3, Article 2 and O.C.G.A. 25-4 and Rules & Regulations of the  
217 Georgia Firefighter Standards and Training Council.
- 218 (9) The Executive Director may place the certification(s)/registration of any person  
219 certified/registered by the GFSTC on probation/suspension upon notice that the person has  
220 committed a violation of Rules & Regulations of the Georgia Firefighter Standards and  
221 Training Council. With Council approval the individual may be decertified based on an  
222 investigation of the violation.
- 223 (10) The Executive Director may void test results in the event that it is determined that some  
224 form of misconduct or deception was involved in the testing process.
- 225 (11) The Executive Director shall cooperate with newly formed and existing fire departments to  
226 ensure that all fire departments in this state are in compliance.
- 227 (12) The Executive Director shall have the authority to administer the Rules & Regulations and  
228 the Policy & Procedures of the Georgia Firefighter Standards and Training Council. The

229 Executive Director shall ensure that all business conducted by the GFSTC is done in  
230 accordance with GFSTC Vision, Mission and Core Values statements.

231 Authority. - O.C.G.A. §§25-3-23 25-3-24, 25-3-25, 25-3-26, 25-4-6, 25-4-7, & 25-4-7.1.

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**CHAPTER 205-1-2**  
**Fire Departments Operating in the**  
**State of the Georgia**

**205-1-2-.01 Definitions.**

- (1) **"Airport"** means any airport located in this state which has regularly scheduled commercial air carrier service or commuter airline service as required for certification under Section 139.49 of the Federal Aviation Administration regulations.
- (2) **"Airport Firefighter"** means any person assigned to any airport located in this state that performs the duties of aircraft fire fighting or rescue.
- (3) **"Fire Chief"** means the Chief Administrative Officer of a Fire Department.
- (4) **"Records Review"** means a review of records developed at the local fire department to be maintained and available for review upon request by GFSTC.
- (5) **"Volunteer"** means not employed for compensation but appointed, registered, and regularly enrolled to serve as a firefighter for any municipal, county, state, or private incorporated fire department.
- (6) **"Volunteer Support Firefighter"** means a registered firefighter who has been trained to the level of Volunteer Support Firefighter and passed the Volunteer Support Firefighter test as specified by the Council.
- (7) **"Volunteer Suppression Firefighter"** means a registered firefighter who has been trained to the level of Volunteer Suppression Firefighter and passed the Volunteer Suppression Firefighter test, to include live structure fire training, as specified by the Council.

Authority. - O.C.G.A. §§25-3-21, 25-4-2, 25-4-7, and 25-4-10

**205-1-2-.02 Minimum Requirements for Fire Departments**

- (1) Recognizing that fire departments operating in the State of Georgia cannot function effectively and efficiently as full-time fire departments without meeting or exceeding the minimum requirements established by Official Code of Georgia Annotated, Title 25, Chapter 3 - Article 2. It is the intent of these Rules & Regulations to establish the minimum requirements for all fire departments operating in this state in order to receive a Certificate of Compliance.
  - (a) Legally organized fire departments shall be established as an entity of the State of Georgia or a political sub-division of the State of Georgia (a city, county, board, etc.)
  - (b) Legally organized fire departments may exist as a private corporation incorporated either for-profit or not-for-profit through the State of Georgia Secretary of State and has a written contract to provide fire and emergency services with one or more local governments in Georgia.
- (2) No fire department shall exercise the general and emergency powers set forth in O.C.G.A. §25-3-1 and §25-3-2 without obtaining a Certificate of Compliance issued from the Georgia Firefighters Standards and Training Council.
- (3) Fire departments operating in the State of Georgia shall be established to provide fire and other emergency and nonemergency services in accordance with the applicable state laws,

307 local government ordinances, and the minimum standards specified by the Georgia  
308 Firefighter Standards and Training Council. These fire departments shall:

309 (a) Be capable of providing fire protection 24 hours a day, 365 days per year.  
310 Understanding the nature of the fire service in the State of Georgia, this may be  
311 accomplished through the use of mutual-aid or automatic-aid agreements with  
312 neighboring fire departments.

313 (b) Be responsible for a defined area of operations depicted on a map located at the  
314 responding fire station(s). This area of operations as depicted on the map shall have been  
315 approved and designated by the governing authority of the applicable county,  
316 municipality, or other political subdivision in the case of any county, municipal, or  
317 private corporation fire department.

318 (c) Be Staffed with a minimum number of trained Volunteer Suppression or State Certified  
319 Firefighters who have successfully completed basic firefighter training as specified by  
320 the Council.

321 1. Minimum Staffing shall be four (4) Volunteer Suppression or State Certified  
322 Firefighters per station. An average of six (6) members per station, of which 2 of the  
323 6 may be Volunteer Support Firefighters, is recommended. The minimum number of  
324 firefighters will be calculated as an aggregate total for the entire department.

325 2. Each firefighter must be at least 18 years of age.

326 3. Each firefighter must be duly appointed by a legally organized and compliant fire  
327 department.

328 (4) A legally organized fire department shall purchase and maintain insurance coverage in a  
329 sufficient amount for coverage on each member of the fire department to pay claims for  
330 injuries sustained enroute to, during, and returning from emergency calls, disasters,  
331 scheduled training sessions and other department-required activities. Upon cancellation or  
332 reinstatement of any policy for the coverage of each member of the fire department, the  
333 Executive Director of the Georgia Firefighter Standards and Training Council shall be  
334 notified immediately.

335 (a) ACCG members shall provide the current Estimated Payroll Request form.

336 (b) GMA members shall provide the current Estimated Annual Premium form.

337 (c) Departments using other insurance carriers may provide a copy of the insurance policy, a  
338 council/commission resolution or other proof of insurance coverage.

339 (5) The GFSTC Compliance Package must be submitted to GFSTC. In addition to the  
340 completed Compliance Application, the department shall include the following  
341 documentation:

342 (a) A defined area of operation for each station shall be depicted on a map not less than 8.5 x  
343 11 shall be filed with the application for a Certificate of Compliance.

344 (b) A letter from the governing authority of the applicable county, municipality or other  
345 political subdivision in the case of any county, municipal or private corporation fire  
346 department approving the designated area of authority.

347 (c) An affidavit from the governing authority of the applicable county, municipality, or other  
348 political subdivision in the case of any county, municipal or volunteer fire department  
349 indicating the operation of the department's intent and purpose of carrying out the duties,



350 functions, powers, and responsibilities normally associated with the operation of a fire  
351 department and the ability to provide fire protection for the area of operation filed with  
352 the application for Certificate of Compliance 24 hours a day, 365 days per year.

353 (d) A copy of the insurance certificate or proof otherwise of insurance coverage in a  
354 sufficient amount for coverage on each member of the fire department to pay claims for  
355 injuries sustained en route to, during, and returning from emergency calls, disasters,  
356 scheduled training sessions and other department-required activities. Upon cancellation  
357 or reinstatement of any policy for the coverage of each member of the fire department,  
358 the executive director of the Georgia Firefighter Standards and Training Council shall be  
359 notified immediately but no less than two business days.

360 (6) Before a fire department may begin legal operations, an on-site review must be conducted by  
361 GFSTC Staff to confirm the information contained in the Compliance Package.

362 (7) Documentation from the Safety Fire Division of the Office of the Insurance and Safety Fire  
363 Commissioner indicating that the fire department is, and remains, in compliance with the  
364 reporting requirements **for fires by** ~~of the~~ state law as specified in O.C.G.A. §25-2-  
365 32(b) and **provided for by §25-3-24.**

366 (8) The Executive Director of the Georgia Firefighter Standards and Training Council shall issue  
367 a Certificate of Compliance according to Rules & Regulations and Policy & Procedures of  
368 the Georgia Firefighter Standards and Training Council.

369 Authority. - O.C.G.A. §§25-3-4, 25-3-20, 25-3-22, 25-3-23, & 25-3-24.

370

371 **205-1-2-.03 Minimum Equipment Required for County, Municipal or Private Corporation**  
372 **Fire Departments**

373 (1) Each fire station, unless granted an exemption as approved by the Council shall possess a  
374 minimum of one equipped, operable pumper with a capacity of at least 750 gpm at 150 psi  
375 and a tank capacity of a minimum 250 gallons. (A minimum of a 500 gallon tank capacity is  
376 recommended). Previously approved fire apparatus which does not meet this minimum  
377 standard or recommendation may be used in lieu of the minimum required pumper until total  
378 replacement or chassis replacement by the local authority until January 1, 2025. The  
379 previously approved fire apparatus may be retained for use as a mobile water supply, brush  
380 truck, etc., however, not for structure fires involving interior fire attack or search and rescue  
381 operations in structures normally occupied by human inhabitants.

382 (2) A minimum of the following equipment, appliances, adapters, and accessories for structural  
383 pumper apparatus shall include:

384 (a) 400 feet of 1½", 1¾", or 2" double-jacketed, lined fire hose

385 (b) Two (2) handline nozzles, 95 gpm minimum

386 (c) Two (2) portable fire extinguishers suitable for use on class A, B, and C fires, with a  
387 minimum rating of 80BC for dry chemical, 10BC CO<sub>2</sub> or 2½ gallon water extinguishers

388 (d) ~~Four (4) self-contained breathing apparatus (SCBA)~~ **Self-contained breathing**  
389 **apparatus to allow for each on-scene Firefighter to safely perform the duties of a**  
390 **Firefighter while engaged in emergency operations in accordance with the general**  
391 **criteria of NFPA 1981, Standard on Open Circuit Self-Contained Breathing**  
392 **Apparatus (SCBA) for Emergency Services.**

393 (e) One (1) spare SCBA cylinder for each SCBA carried

- 394 (f) One (1) 12 foot or longer fire service rated roof ladder  
395 (g) One (1) 24 foot or longer fire service rated extension ladder  
396 (h) One (1) pick head ax  
397 (i) One (1) flat head ax  
398 (j) One (1) pike pole or plaster hook (minimum 6-feet in length)  
399 (k) One (1) claw tool or multipurpose, forcible entry tool (minimum 30-inches in length)  
400 (l) One (1) bolt cutter (minimum 24-inches in length)  
401 (m) One (1) crowbar or pry bar  
402 (n) Two (2) functioning portable battery-powered hand lights  
403 (o) Wheel chock(s)  
404 (p) One (1) two-way radio assigned to the apparatus  
405 (q) One (1) ANSI approved traffic vest per assigned seating position (exception: if assigned  
406 to each member it is not necessary to be on apparatus.)  
407 (r) Two (2) Spanner wrenches or suitable hose fastening wrench  
408 (s) One (1) hydrant wrench  
409 (t) One (1) double male coupling  
410 (u) One (1) double female coupling  
411 (v) One (1) folding ladder  
412 (w) One (1) salvage cover or material suitable for fire service salvage operations.  
413 (x) 500 feet of 2½” diameter or larger supply hose to meet the jurisdiction needs  
414 (3) Personal protective clothing to allow for each on-scene Firefighter to safely perform the  
415 duties of a Structural Firefighter while engaged in fighting a structure fire.  
416 (a) Personal protective clothing shall include a helmet, coat, pants, boots, gloves, and hood  
417 that meet NFPA standards at the time of manufacture.  
418 (b) All personal protective clothing shall be in good repair.  
419 1. It is recommended that the condition of all equipment be checked after each use and  
420 on an annual basis to ensure that the integrity of the equipment is maintained for  
421 emergency use and follows manufacturers’ recommendations for cleaning and  
422 replacement.  
423 (c) A sampling of the department’s protective clothing shall be made available to GFSTC  
424 Staff during an on-site review.

425 Authority. - O.C.G.A. §§25-3-23 & 25-3-24.  
426

#### 427 **205-1-2-.04 Requirements for Airport Fire Department Compliance**

- 428 (1) Airport fire departments shall meet minimum requirements for fire departments as described  
429 in Rule 205-1-2.01 of the Georgia Firefighter Standards and Training Council Rules &  
430 Regulations. To be legally organized, an airport fire department shall comply with the  
431 following requirements:

- 432 (a) Established to provide fire and other emergency and non-emergency services in  
433 accordance with standards specified by the Federal Aviation Administration and the  
434 Rules & Regulations of the Georgia Firefighter Standards and Training Council.
- 435 (b) Capable of providing rescue and fire protection during air carrier operations at the airport,  
436 as specified by Federal Aviation Administration regulations.
- 437 (c) Responsible for a defined area of operation depicted on a map and prominently displayed  
438 in the fire station. The area of operation shall have been approved and designated by the  
439 governing authority of the airport.
- 440 (d) In order for Airport Fire Departments to be considered for the issuance of a Certificate of  
441 Compliance they shall be staffed with a minimum number of ARFF trained firefighters.
- 442 1. Minimum Staffing shall be a minimum of four (4) State Certified Airport Firefighters  
443 per station. An average of six (6) is recommended. The minimum number of  
444 firefighters will be calculated as an aggregate total for the entire fire department.
  - 445 2. Each firefighter must be at least 18 years of age.
  - 446 3. Each firefighter must be duly appointed by a legally organized and compliant fire  
447 department.

448 Authority. - O.C.G.A. §§25-3-20, 25-3-24 & 25-4-2.

449

#### 450 **205-1-2-.05 Minimum Equipment Required for Airport Fire Departments.**

- 451 (1) Each ARFF fire station, unless granted an exemption as approved by the Council, shall  
452 possess a minimum of one equipped, operable ARFF-rated apparatus and equipment meeting  
453 the applicable index requirements of the Federal Aviation Administration.
- 454 (2) Self-contained breathing apparatus to allow for each on-scene Aircraft Rescue Firefighter to  
455 safely perform the duties of an Aircraft Rescue Firefighter while engaged in emergency  
456 operations.
- 457 (3) A minimum of the following equipment, appliances, adapters, and accessories for an ARFF  
458 pumper apparatus shall include:
- 459 (a) One (1) ground ladder
  - 460 (b) One (1) section of NFPA compliant hose of minimum 2½ -inch diameter for tank fill
  - 461 (c) Two (2) appropriate spanner wrenches for the fittings on the vehicle
  - 462 (d) One (1) hydrant wrench or other wrench necessary to activate the local water supply
  - 463 (e) One (1) skin penetrator/agent applicator
  - 464 (f) Appropriate wheel chocks
  - 465 (g) 100 feet of utility rope
  - 466 (h) Two (2) axes, non-wedge type (crash axes)
  - 467 (i) One (1) fire-resistant blanket
  - 468 (j) One (1) bolt cutters (minimum 24-inches in length)
  - 469 (k) One (1) multipurpose, forcible entry tool (minimum 30-inches in length)
  - 470 (l) Two (2) functioning intrinsically safe flashlights
  - 471 (m) Two (2) harness cutting tools

- 472 (n) One (1) hook, grab, or salvage tool  
 473 (o) One (1) first aid kit  
 474 (p) One (1) four-pound hammer  
 475 (q) Set of hydraulic extrication tools or an agreement with a responding fire department  
 476 (4) Possess and equip rescue and firefighting personnel with personal protective clothing and  
 477 equipment needed to perform their duties in a safe manner.  
 478 (a) Personal protective clothing shall include an approved helmet, coat, pants, boots, gloves,  
 479 and hood.  
 480 (b) All personal protective clothing shall be in good repair.  
 481 1. It is recommended that the condition of all equipment be checked after each use and  
 482 on an annual basis to ensure that the integrity of the equipment is maintained for  
 483 emergency use and follows manufacturers' recommendations for cleaning and  
 484 replacement.  
 485 (c) All personal protective clothing shall meet the appropriate NFPA and Federal Aviation  
 486 Administration standards at the time of manufacture.

487 Authority. - O.C.G.A. §§25-3-20 & 25-3-24.  
 488

489 **205-1-2-.06 Minimum Equipment Required for Apparatus Other Than Fire Department**  
 490 **Pumper and ARFF Apparatus.**

491 (1) A fire station shall possess a compliant fire department apparatus in order to receive a  
 492 Certificate of Compliance. This section allows for compliance for stations that are granted  
 493 exemption for pumper or ARFF apparatus by the Executive Director based on a list of  
 494 equipment as approved by the Council. It establishes minimum equipment for the apparatus  
 495 in those stations with one of the following types of apparatus:

- 496 ~~(a) Air/Light\*~~  
 497 (a) Aerial \*  
 498 ~~(e) Brush\*~~  
 499 (b) Fire Boat\*  
 500 ~~(e) Heavy Rescue\*~~  
 501 (c) Mobile Water Supply (Tanker/Tender)\*  
 502 (d) Rescue/Squad\*  
 503 (e) Service\*  
 504 (f) Trench Rescue\*  
 505 (g) Other apparatus as approved by GFSTC\*

506 \* Please see Appendix A

507 (2) Each apparatus type listed in 205-1-2-.05(1) must be equipped with the equipment,  
 508 appliances, adapters, and accessories necessary to perform and carry out the duties and  
 509 responsibilities of a fire department set forth in O.C.G.A. §25-3-1 and §25-3-2 as approved  
 510 by the Georgia Firefighter Standards and Training Council.

511 Authority. - O.C.G.A. §§25-3-20 & 25-3-24.

512 **205-1-2-.07 Training Records and Reports**

513 a. The fire department shall maintain required records which can be made available  
514 to GFSTC Staff upon request for the purpose of records review.

515 b. The fire department shall submit an end-of-year training report to GFSTC  
516 confirming that all personnel have met minimum training requirements as established by the  
517 Council.

518 Authority. - O.C.G.A. §§ 25-3-24, 25-3-26, & 25-4-10

519

520 **205-1-2-.08 Request for Waiver or Extension of Existing Requirement**

521 (1) Except as otherwise provided by law and for good cause shown, the Executive Director may,  
522 in the exercise of his/her discretion, grant a waiver or waivers of an existing requirement or  
523 grant a reasonable period or periods of extension of any requirement imposed on a fire  
524 department under these Rules & Regulations. All requests for waivers or extensions must be  
525 submitted in writing to the Executive Director by the fire chief of the affected department.

526 (2) The written request must contain the following information:

527 (a) Name, present address, and telephone number of person requesting waiver or extension,  
528 and;

529 (b) A statement clearly outlining why the requestor feels that a waiver or extension is  
530 justified.

531 Authority. - O.C.G.A. §§ 25-3-23, 25-3-25, 25-3-26, 25-4-3, 25-4-6, 25-4-7, 25-4-7.1, 33-2-9, & 50-13-9.1.

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CHAPTER 205-1-3

Minimum Requirements for Firefighters  
Operating in the State of Georgia

205-1-3-.01 Definitions.

- (1) "**Candidate**" means a prospective firefighter who has not yet been certified by the Council as having met the requirements of this chapter.
- (2) "**Certified**" means any individual **requiring state certification** who has been certified as having met the requirements established by the Council.
- (3) "**Certified Firefighter**" or "**State Certified Firefighter**" means any firefighter who has been certified by the Council as having met the requirements of this chapter.
- (4) "**Compensation**" means paid on an hourly or salaried basis.
- (5) "**Continued Annual Training**" means the professional development training needed to meet minimum requirements to maintain certification(s)/registration each calendar year as approved by the Fire Chief.
- (6) "**Continued Certification**" means having met the minimum professional development training required each calendar year for those individuals who are certified by the Georgia Firefighter Standards and Training Council to maintain their certification(s).
- (7) "**Designee**" means the representative designated by the fire chief to deal with matters of the Council.
- (8) "**Fire and Life Safety Educator**" means a person who is trained to deliver fire and life safety training programs to the general public.
- (9) "**Fire Department Training Officer**" means the person responsible for administrative work in planning, organizing, coordinating, and directing training activities of the Fire Department.
- (10) "**Firefighter**" means any able-bodied person at least 18 years of age who has been duly appointed by a legally constituted fire department and who has the responsibility of preventing and suppressing fires, protecting life and property, and performing other duties enumerated in O.C.G.A. §25-3-1 and §25-3-2.
- (11) "**Fire Inspector**" means a person who is trained to perform fire and life safety inspections of all types of new construction and existing occupancies.
- (12) "**Fire Investigator**" means a person who is trained to investigate and determine fire cause and origin.
- (13) "**Fire Service Instructor**" means the person responsible for delivering instruction effectively from prepared materials at the direction, and often under the supervision, of the Fire Department Training Officer.
- (14) "**Full-time**" or "**Career**" means employed for compensation on a basis of at least 40 hours per week by any municipal, county, state, or private incorporated fire department.
- (15) "**Georgia Fire Academy**" or "**GFA**" means a division of the Georgia Public Safety Training Center that is responsible for training fire service personnel.
- (16) "**Inmate Firefighter**" means an individual currently serving a sentence as a Georgia Department of Corrections inmate and currently enrolled, or who has successfully

592 completed, the Georgia Department of Corrections Inmate Firefighter training program,  
593 and is recognized by the Georgia Department of Corrections as such.

594 (17) **“Live Fire Training”** means a structure fire control class conducted by the Georgia Fire  
595 Academy or a structure fire control class conducted at another location where at least one  
596 qualified instructor has completed the “Structural Fire Control Instructor” course and  
597 conducted in accordance with the current edition of NFPA 1403.

598 (18) **“Part-time”** means employed for compensation for an average of less than 30 hours per  
599 week by any municipal, county, state, or private incorporated fire department.

600 (19) **“Professional Development”** means training that meets a national or state standard, or  
601 addresses a specific area of local service delivery (this does not include daily duties such as  
602 maintenance, territory study, equipment checks, etc., unless it is for a recruit or  
603 probationary personnel) and performed in a classroom, at a conference, a drill field setting,  
604 etc. with instruction by an individual deemed to be qualified by the fire chief.

605 (20) **“Recertification”** means restoring the certification(s) to those individuals who have lost  
606 their certification(s).

607 (21) **“Recruit”** means a prospective firefighter who has not yet been certified or registered by  
608 the Council as having met the requirements of O.C.G.A 25-4 and these Rules &  
609 Regulations.

610 (22) **“Registered”** means that the fire department has submitted necessary paperwork to  
611 GFSTC to add the individual to the department’s roster and to document that the individual  
612 has completed minimum training as required under O.C.G.A 25-4 and these Rules &  
613 Regulations.

614 (23) **“Registered Volunteer”** means “Volunteer Suppression Firefighter”.

615 Authority. - O.C.G.A. §§25-3-21, 25-4-2, 25-4-7, & 25-4-10

616

617 **205-1-3-.02 Registration.**

618 (1) All active fire service personnel, except civilian personnel, must be registered with GFSTC.

619 (2) All members of any fire department operating in the State of Georgia must be registered with  
620 GFSTC immediately upon appointment with the fire department. As of the approval date for  
621 this document, within 30 days the fire department shall review its roster and ensure that all  
622 personnel are registered in the GFSTC database. If personnel are already in the database, the  
623 department may correct the roster electronically on the GFSTC website or may submit a  
624 Candidate Initial Registration form for all members not currently in the GFSTC database.  
625 The registration process is not completed until a Registration or Certification Application  
626 form is submitted for each individual to GFSTC.

627 (a) The fire department shall verify the status of all fire service personnel on their roster in  
628 the GFSTC database as assigned to one of the following categories:

- 629 1. C - Career Firefighter  
630 2. P - Part-Time Firefighter  
631 3. V - Volunteer Suppression Firefighter  
632 4. S - Volunteer Support Firefighter  
633 5. I - Inmate Firefighter

- 634 6. R - Recruit
- 635 7. O - Student in Technical College/Private School
- 636 (b) Initial registration shall be reported using the Candidate Initial Registration form.
- 637 (c) The Registration process is not complete until the fire department submits a Registration  
638 or Certification Application.
- 639 (d) Any time the status of an individual changes this information must be reported to GFSTC  
640 using an electronic or paper Change of Status form.
- 641 (e) A fire department may, when necessary, submit an electronic or paper Change of Status  
642 form notifying GFSTC and requesting of military leave of absence for any fire service  
643 personnel receiving orders for a deployment of six (6) months or greater.
- 644 1. In addition, the fire department shall submit a copy of the individual's deployment  
645 orders to GFSTC.
- 646 2. The fire department shall submit a copy of the individual's release from duty orders  
647 to GFSTC along with a Change of Status form for personnel returning to the fire  
648 department from military service.
- 649 (f) A fire department may, when necessary, submit an electronic or paper Change of Status  
650 form notifying and requesting an extended medical leave of absence for any fire service  
651 personnel.
- 652 1. A fire department choosing to request an extended medical leave of absence for any  
653 fire service personnel that will not complete the minimum 24 (twenty-four) hours  
654 required annual training must submit a written doctor's excuse or letter of  
655 authorization from the fire chief. GFSTC does not require that the doctor's diagnosis  
656 be included, just that the doctor has placed the employee on extended medical leave.
- 657 2. Upon their return, the fire department must submit a doctor's release or letter of  
658 authorization from the fire chief for the individual's to return to duty.
- 659 3. Any leave of absence request shall be considered on a case-by-case basis by the  
660 Executive Director.
- 661 (2) All registered members of any fire department operating in the State of Georgia shall:
- 662 (a) Be at least 18 years of age as verified by the Fire Chief or his/her designee through an  
663 inspection of a birth certificate, a valid Georgia Drivers' License, or a government issued  
664 photo identification that includes the applicant's date of birth.
- 665 (b) Be a legal United States citizen or possess valid and current documentation to be legally  
666 employed in the State of Georgia.
- 667 (c) Not have been convicted of a felony in any jurisdiction within ten years prior to  
668 appointment (except as provided in O.C.G.A. §25-4-8).\*
- 669 1. For registration of volunteer personnel, original or certified copies of the original  
670 criminal history search made of local and state databases to disclose any criminal  
671 record.
- 672 2. Personnel seeking State Certification shall be fingerprinted and a search made of  
673 local, state, and national fingerprint files to disclose any criminal record.
- 674 3. It is recommended that a search of national criminal information databases be  
675 conducted on all applicants in addition to the local and state search.



- 676 4. Criminal history documents used to determine eligibility for fire service personnel  
677 must be current.
- 678 \* 5. Inmate firefighters must be enrolled in or have successfully completed the State of  
679 Georgia Department of Corrections approved inmate firefighter program. Inmate  
680 firefighters must:
- 681 a. Be minimum security  
682 b. Have no physical limitations  
683 c. Have no arson convictions  
684 d. Have no sexual offense convictions  
685 e. Have or be actively working toward a high school diploma or GED
- 686 (d) Have a good moral character as determined by investigation of the criminal history of the  
687 candidate to verify that there are no recent patterns of criminal involvement or intent  
688 related to stealing, cheating, lying, or other offenses that may indicate a disregard for the  
689 law or ethical and moral conduct.
- 690 (3) To complete requirements for registration of volunteer fire service personnel, the fire  
691 department shall complete, and maintain for on-site review, a Volunteer Registration  
692 Package and complete and submit the Volunteer Registration Application.
- 693 (4) To complete requirements for registration of State Certified personnel, the fire department  
694 shall complete, and maintain for on-site review, a Certification Package and complete and  
695 submit a Certification Application.

696 Authority - O.C.G.A. §25-4-7.

697

698 **205-1-3-.03 Notification to GFSTC of Personnel Separation and Surrender of Certification.**

- 699 (1) The fire department shall notify GFSTC at any time registered personnel leave the  
700 department. This shall be done through submission of an electronic or paper Change of  
701 Status form.
- 702 (2) In addition, the fire department shall give GFSTC the reason for the separation.
- 703 (3) If a fire service member is required by a medical doctor to relinquish any or all of the  
704 essential duties required to perform their job description, he/she must notify GFSTC and  
705 voluntarily surrender his/her certification(s). *For example, a State Certified Firefighter who*  
706 *is also a State Certified Fire Inspector who can no longer perform the essential functions of*  
707 *his/her job as a Firefighter may, at the discretion of the local fire department, continue as a*  
708 *Fire Inspector. This person would be required to voluntarily surrender their State*  
709 *Firefighter Certification but retain their State Certification as a Fire Inspector and would*  
710 *have to continue to meet requirements for continued certification.*
- 711 (4) A State Certification may be voluntarily surrendered at any time.

712

713 **205-1-3-.04 Classifications of Fire Service Personnel.**

- 714 (1) These Rules & Regulations are further established to provide for the Policy & Procedures for  
715 various classifications of fire service personnel.
- 716 (2) All State Certified fire service personnel shall be members of a compliant fire department  
717 operating in the State of Georgia.

- 718 (3) All fire service personnel shall successfully complete basic training relative to the job  
719 description for the position they are appointed or hired to perform.
- 720 (4) Regardless of out of state certifications held by candidates, the Georgia Firefighter Standards  
721 and Training Council requires firefighters be tested for **Volunteer Support**, Volunteer  
722 Suppression Firefighter, or State Certified Firefighter. **Upon** ~~As a condition of~~ appointment ~~or~~  
723 ~~or employment~~ **Registration or Certification**, candidates have one year **from the initial** ~~of~~  
724 hire or appointment date to complete the required training and test with the GFSTC.
- 725 (5) GFSTC shall certify individuals who have successfully completed requirements outlined in  
726 the Rules & Regulations of the Georgia Firefighter Standards and Training Council for state  
727 certification.
- 728 (6) State Certified Fire Service Personnel (Full-time firefighters):
- 729 (a) Gain and Continue Certification Classifications:
- 730 1. All ~~firefighters service personnel~~ **firefighters** employed as full-time employees by any fire  
731 department operating in the State of Georgia shall be State Certified. ~~as a condition~~  
732 ~~of employment.~~
- 733 2. For all other fire service personnel, state certification is optional unless mandated by  
734 the local fire department.
- 735 3. ~~Full-Time Firefighters or other~~ **For any** certifications issued by GFSTC **an individual**  
736 must complete basic training for the level of appointment and pass the State of  
737 Georgia certification test ~~relative to the job description for the position they are~~  
738 ~~hired to perform.~~ They shall:
- 739 a. Successfully completed the basic training program as approved by the Council  
740 relative to the job description for the position they are hired to perform and pass a  
741 required certification test.
- 742 b. Received training in another state determined by GFSTC to be equivalent to the  
743 basic training program described above and passed a required certification test.
- 744 c. Received training as a federal firefighter by the United States government  
745 determined by GFSTC to be equivalent to the basic training program described  
746 above and passed a required certification test.
- 747 4. To complete requirements for State Certification, the fire department must complete  
748 and properly store the Certification Package, and complete and submit the  
749 Certification Application to GFSTC. These documents verify that the candidate:
- 750 a. Is at least 18 years of age.
- 751 b. Has not been convicted of a felony in the past ten (10) years (except as provided  
752 in O.C.G.A. §25-4-8). Criminal history documents used to determine eligibility  
753 for fire service personnel must be current.
- 754 c. Has an affidavit of good moral character as determined by investigation approved  
755 by the Council and signed by the fire chief.
- 756 d. Has successfully completed the minimum physical agility requirements as  
757 established by the Council.
- 758 e. Has a signed medical affidavit indicating that he/she is in good physical  
759 condition as determined by a medical examination approved by the Council.

- 760 f. Has a high school diploma from an accredited high school, a state issued general  
761 education development equivalency (GED) or the Home School Affidavit (as  
762 approved by the Council).
- 763 g. Has successfully completed the Council-approved minimum training course  
764 curriculum or equivalent
- 765 h. Has successfully completed the certification examination as approved by the  
766 Council within one (1) year.
- 767 5. To continue their registration and State Certification status fire service personnel who  
768 are certified by GFSTC must meet minimum requirements each calendar year  
769 following the year of certification:
- 770 a. Successful completion of a total of 24 hours of professional development training  
771 each year as approved by the Fire Chief is required for continuation of any or all  
772 State Certifications. "Professional Development" means training that meets a  
773 national or state standard, or addresses a specific area of local service delivery  
774 (this does not include daily duties such as maintenance, territory study,  
775 equipment checks, etc. unless it is for a recruit or probationary personnel) and  
776 performed in a classroom, at a conference, a drill field setting, etc. with  
777 instruction by an individual deemed to be qualified by the fire chief. Such hours  
778 may be credited toward the maintenance of any and all certifications as approved  
779 by the Council.
- 780 b. Records shall be developed, maintained, and available for review by GFSTC  
781 Staff at the local department.
- 782 c. Documentation of this training shall include certificates, transcripts, or sign-in  
783 sheets. All training documentation shall include the training subject, date,  
784 beginning and ending times, description of the training, objectives of the training,  
785 and signatures of students and instructors.
- 786 d. Fire Chiefs and Training personnel are urged to continue using the criterion that  
787 GFSTC has traditionally used to determine whether or not something is actually  
788 training. That criterion is training that meets a national or state standard and is  
789 performed in a classroom, at a conference, a drill field setting, etc. with  
790 instruction by an individual deemed to be qualified by the fire chief. This does  
791 not include daily duties such as maintenance, territory study, equipment checks,  
792 etc. unless it is for a recruit or probationary personnel.
- 793 e. Fire departments and other agencies that are looking for outside validation of  
794 classes, courses and schools can submit a Course Credit Request form to GFSTC  
795 and the documentation will be reviewed for course credit acceptance as a  
796 courtesy.
- 797 f. A fire service member shall notify GFSTC in writing of any arrest and/or  
798 conviction set out below involving himself/herself within fifteen (15) calendar  
799 days of becoming aware of such arrest and/or conviction. This is regardless of  
800 any action or lack thereof by the employing agency as a result of such  
801 information. Records concerning the disciplinary action shall be made available  
802 to the Executive Director of the Council or his/her representative upon request.  
803 These records shall include, but are not limited to:
- 804 1. Arrest and/or conviction by local, state, or federal authorities;

805 2. Arrest and/or conviction or bond forfeiture in any local, state, or federal  
806 court; the term “arrest and/or conviction” includes a finding or verdict of  
807 guilt, plea of guilty, or a plea of nolo contendere, regardless of whether the  
808 adjudication of guilt or sentence is withheld or not entered thereon (this  
809 specifically includes pleas under *Alford v. North Carolina*, first-offender  
810 pleas, and pre-trial diversion agreements); Minor traffic violations like  
811 speeding, traffic control devices and improper passing need not be reported to  
812 the Council. **DUI**, reckless driving, fleeing and eluding a police officer, and  
813 homicide by vehicle are hereby listed as specific, but not exclusive, examples  
814 of traffic violations that are not minor and are to be reported.

815 (b) Transfer Certification: Fire service personnel certified by GFSTC may, upon separation  
816 from any fire department and upon agreement with a subsequently appointing/employing  
817 fire department, transfer such certification(s) to the appointing/employing fire  
818 department.

819 1. Any fire department may refuse to accept the transfer of previously acquired  
820 certification(s) and may require any newly appointed/employed fire service personnel  
821 to complete the basic training course provided for in O.C.G.A. §25-4-9 (a).

822 2. The fire department must complete and submit the Compliance Request (Short) form  
823 to GFSTC at the time of the transfer.

824 (c) Re-certification: Individuals returning to the fire service and seeking re-certification  
825 shall be in one of the following categories:

826 1. State Certified fire service personnel may leave a fire department in good standing  
827 and return within five years with no penalty as long as they maintain continuous  
828 training as approved by the Council. The hiring/appointing Fire Chief shall submit  
829 the following documentation validating the readiness of the candidate for  
830 recertification.

831 a. Submit a letter on fire department letterhead from the Fire Chief stating how and  
832 why the candidate is qualified for recertification.

833 b. Submit an electronic or paper Change of Status form.

834 c. Complete a new Certification Package and keep it on file for review by GFSTC  
835 Staff.

836 d. Submit a new Certification Application.

837 2. State Certified fire service personnel who are discharged for cause shall be considered  
838 for re-certification on case-by-case basis. Unless adverse action is taken by the  
839 Council, these individuals will have one (1) calendar year from the date of discharge  
840 to return to the fire service without penalty. For such individuals the fire department  
841 shall:

842 a. Submit a letter on fire department letterhead from the Fire Chief stating how and  
843 why the candidate is qualified for recertification.

844 b. Submit of an electronic or paper Change of Status form.

845 c. Complete a new Certification Package and keep it on file for review by GFSTC  
846 Staff.

847 d. Submit a new Certification Application.

- 848 3. State Certified fire service personnel that leave the fire service for more than five  
849 years the:
- 850 a. Fire department shall submit an electronic or paper Change of Status form.
- 851 b. Fire department shall complete a new Certification Package and keep it on file  
852 for on-site review.
- 853 c. Fire department shall submit a new Certification Application.
- 854 d. Candidate shall successfully pass the required test for their level of State  
855 Certification.
- 856 4. Following recertification, fire service personnel shall complete a total of 24 hours of  
857 professional development training each year as approved by the Fire Chief.  
858 Professional Development means training that meets a national or state standard, or  
859 addresses a specific area of local service delivery (this does not include daily duties  
860 such as maintenance, territory study, equipment checks, etc., unless it is for a recruit  
861 or probationary personnel) and performed in a classroom, at a conference, a drill field  
862 setting, etc. with instruction by an individual deemed qualified by the fire chief.
- 863 5. Records shall be developed, maintained, and available for on-site review at the local  
864 department. Documentation of this training shall include the subject, date, time,  
865 description of the training, objectives of the course, and signatures of students and  
866 instructors.
- 867 (d) How to become State Certified by Specific Classification:
- 868 1. State Certified Firefighter:
- 869 a. A Firefighter will be required to be trained and successfully pass both written and  
870 skills testing for the level of Firefighter I and shall complete all requirements to  
871 become a State Certified Firefighter within one year of the date of hire to  
872 maintain employment and be in compliance with O.C.G.A. Title 25-4-8 & 25-4-9  
873 and Rules & Regulations of the Georgia Firefighter Standards and Training  
874 Council.
- 875 b. The Firefighter shall pass the state certification test as approved by the Council.
- 876 c. Upon completion of all training and testing requirements, the fire department  
877 shall complete a Certification Package and submit a Certification Application or  
878 Compliance Request (Short) form for the candidate.
- 879 d. The hiring department shall complete and submit a Compliance Request (Short)  
880 form for anyone appointed to the position of Public Safety Director, Fire Chief,  
881 Chief Executive Officer or any comparable title who is currently State Certified  
882 by GFSTC.
- 883 e. Any person not currently State Certified by GFSTC and appointed to the position  
884 of Public Safety Director, Fire Chief, Chief Executive Officer or any comparable  
885 title of a fire department in the state of Georgia shall be exempt from a specific  
886 portion of the minimum requirements for State Certification of Fire Service  
887 Personnel.
- 888 1. The Public Safety Director, Fire Chief, Chief Executive Officer or any  
889 comparable title of a fire department may be exempt from:
- 890 i. Taking the firefighter certification examination as approved by the  
891 Council.

- 892 ii. Taking the physical agility test (PAT) as approved by the Council.
- 893 2. All other certification requirements for State Certified Firefighter apply.
- 894 3. The Public Safety Director, Fire Chief, Chief Executive Officer or any  
895 comparable title of a fire department who chooses to claim Council-approved  
896 exemptions shall:
- 897 i. Complete Firefighter Certification Package (less the PAT) and keep it on  
898 file at the fire department to be reviewed by GFSTC Staff upon request.
- 899 ii. Complete the Certification Application (less the PAT check box) and  
900 submit it along with any required supporting documentation to GFSTC.
- 901 4. Any person having been appointed under the above conditions who is not  
902 State Certified prior to the appointment and vacates the above-listed positions  
903 but remains in a fire department shall be required to meet all requirements for  
904 state registration/certification as approved by the Council.
- 905 2. State Certified Airport Firefighter:
- 906 a. An Airport Firefighter shall be required to be trained to the level of Firefighter I  
907 and Aircraft Rescue Firefighter (ARFF) and shall complete all requirements to  
908 become a State Certified Airport Firefighter and be in compliance with FAA  
909 regulations, O.C.G.A. Title 25-4-8 & 25-4-9 and Rules & Regulations of the  
910 Georgia Firefighter Standards and Training Council.
- 911 b. The Airport Firefighter shall complete the GFSTC required taskbook and pass the  
912 state certification test as approved by the Council.
- 913 c. Upon completion of all training and testing requirements, the fire department  
914 shall complete a Certification Package and submit a Certification Application or  
915 Compliance Request (Short) form for the candidate.
- 916 3. State Certified Fire and Life Safety Educator:
- 917 a. To become certified as a Fire & Life Safety Educator, the individual shall be  
918 required to be trained to the level of Fire & Life Safety Educator I and shall  
919 complete all requirements to become a State Certified Fire & Life Safety  
920 Educator within one year of appointment (if applicable) and be in compliance  
921 with O.C.G.A. Title 25-4-8 & 25-4-9 and Rules & Regulations of the Georgia  
922 Firefighter Standards and Training Council.
- 923 b. The Fire & Life Safety Educator shall pass the state certification test as approved  
924 by the Council.
- 925 c. Upon completion of all training and testing requirements, the fire department  
926 shall complete a Certification Package and submit a Certification Application or  
927 Compliance Request (Short) form for the candidate.
- 928 4. State Certified Fire Inspector:
- 929 a. To become certified as a Fire Inspector shall be required to be trained to the level  
930 of Fire Inspector I and shall complete all requirements to become a State  
931 Certified Fire Inspector within one year of appointment (if applicable) and be in  
932 compliance with O.C.G.A. Title 25-4-8 & 25-4-9 and Rules & Regulations of  
933 the Georgia Firefighter Standards and Training Council.

- 934 b. The Fire Inspector shall pass the state certification test as approved by the  
935 Council.
- 936 c. Upon completion of all training and testing requirements, the fire department  
937 shall complete a Certification Package and submit a Certification Application or  
938 Compliance Request (Short) form for the candidate.
- 939 5. State Certified Fire Investigator:
- 940 a. To become certified as a Fire Investigator shall be required to be trained to the  
941 level of Fire Investigator I and shall complete all requirements to become a State  
942 Certified Fire Investigator within one year of appointment (if applicable) and be  
943 in compliance with O.C.G.A. Title 25-4-8 & 25-4-9 and Rules & Regulations of  
944 the Georgia Firefighter Standards and Training Council.
- 945 b. The Fire Investigator shall pass the state certification test as approved by GFSTC.
- 946 c. To attain Fire Investigator I a candidate shall successfully complete Arson  
947 Investigations Levels 1 and 2 through the Georgia Public Safety Training Center.  
948 In addition, the department shall send in a copy of their Arson Investigations  
949 Level 2 certificate issued by the Georgia Public Safety Training Center to  
950 complete the certification process for State Certified Fire Investigator.
- 951 d. Upon completion of all training and testing requirements, the fire department  
952 shall complete a Certification Package and submit a Certification Application or  
953 Compliance Request (Short) form for the candidate.
- 954 6. State Certified Fire Instructor:\*
- 955 a. To become certified as a Fire Instructor shall be required to be trained to the level  
956 of Fire Instructor I and shall complete all requirements to become a State  
957 Certified Fire Instructor and be in compliance with O.C.G.A. Title 25-4-8 & 25-  
958 4-9 and Rules & Regulations of the Georgia Firefighter Standards and Training  
959 Council.
- 960 b. The Fire Instructor shall pass the state certification test as approved by the  
961 Council.
- 962 c. Upon completion of all training and testing requirements, the fire department  
963 shall complete a Certification Package and submit a Certification Application or  
964 Compliance Request (Short) form for the candidate.
- 965 7. State Certified Acting Officer-in-Charge:\*
- 966 a. To become certified as an Acting Officers-in-Charge shall be required to be  
967 trained to the level of Acting Officer-in-Charge and shall complete all  
968 requirements to become a State Certified Acting Officer-in-Charge and be in  
969 compliance with O.C.G.A. Title 25-4-8 & 25-4-9 and Rules & Regulations of  
970 the Georgia Firefighter Standards and Training Council.
- 971 b. The Acting Officer-in-Charge shall pass the state certification test as approved by  
972 the Council.
- 973 c. Upon completion of all training and testing requirements, the fire department  
974 shall complete a Certification Package and submit a Certification Application or  
975 Compliance Request (Short) form for the candidate.
- 976

- 977 8. State Certified Fire Officer I:\*
- 978 a. To become certified as a Fire Officer I shall be required to be trained to the level
- 979 of Fire Officer I, shall complete all requirements to become a State Certified Fire
- 980 Officer I and be in compliance with O.C.G.A. Title 25-4-8 & 25-4-9 and Rules
- 981 & Regulations of the Georgia Firefighter Standards and Training Council.
- 982 b. The Fire Officer I shall pass the state certification test as approved by the
- 983 Council.
- 984 c. Upon completion of all training and testing requirements, the fire department
- 985 shall complete a Certification Package and submit a Certification Application or
- 986 Compliance Request (Short) form for the candidate.
- 987 9. State Certified Fire Officer II:\*
- 988 a. To become certified as a Fire Officer II shall be required to be trained to the level
- 989 of Fire Officer II, shall complete all requirements to become a State Certified Fire
- 990 Officer II and be in compliance with O.C.G.A. Title 25-4-8 & 25-4-9 and Rules
- 991 & Regulations of the Georgia Firefighter Standards and Training Council.
- 992 b. The Fire Officer II shall pass the state certification test as approved by the
- 993 Council.
- 994 c. Upon completion of all training and testing requirements, the fire department
- 995 shall complete a Certification Package and submit a Certification Application or
- 996 Compliance Request (Short) form for the candidate.
- 997 10. State Certified Fire Officer III\*
- 998 a. To become certified as a Fire Officer III shall be required to be trained to the
- 999 level of Fire Officer III, shall complete all requirements to become a State
- 1000 Certified Fire Officer III and be in compliance with O.C.G.A. Title 25-4-8 & 25-
- 1001 4-9 and Rules & Regulations of the Georgia Firefighter Standards and Training
- 1002 Council.
- 1003 b. The Fire Officer III shall pass the state certification test as approved by the
- 1004 Council.
- 1005 c. Upon completion of all training and testing requirements, the fire department
- 1006 shall complete a Certification Package and submit a Certification Application or
- 1007 Compliance Request (Short) form for the candidate.
- 1008 11. State Certified Fire Chief:\*
- 1009 a. To become certified as a Fire Chief shall be required to be trained to the level of
- 1010 Fire Officer IV, shall complete all requirements to become a State Certified Fire
- 1011 Officer IV, be in compliance with O.C.G.A. Title 25-4-8 & 25-4-9 and Rules &
- 1012 Regulations of the Georgia Firefighter Standards and Training Council and
- 1013 petition GFSTC for State Certified Fire Chief Designation.
- 1014 b. The Fire Officer IV shall pass the state certification test as approved by the
- 1015 Council.
- 1016 c. Upon completion of all training and testing requirements, the fire department
- 1017 shall complete a Certification Package and submit a Certification Application or
- 1018 Compliance Request (Short) form for the candidate.



- 1019 12. Additional Certifications that may be developed in the future as approved by the  
1020 Council:
- 1021 a. State Certified Fire Department Training Officer\*
  - 1022 b. State Certified Specialized Instructors\*
  - 1023 c. State Certified Driver/Operator-Pumper\*
  - 1024 d. State Certified Driver/Operator-Aerial\*
  - 1025 e. State Certified Driver/Operator-ARFF\*
  - 1026 f. State Certified Driver/Operator-Tiller\*
  - 1027 g. State Certified Driver/Operator-Wildland\*
  - 1028 h. State Certified Driver/Operator-Mobile Water Supply\*

1029 \* **Please see Appendix C: Indicates Certifications to be developed**

1030 (7) Part-Time Fire Service Personnel:

- 1031 (a) A part-time fire service employee shall be trained to the minimum level of Volunteer  
1032 Suppression Firefighter (including live structure fire control) by or through the Georgia  
1033 Fire Academy or an equivalent training course approved by the Council. When trained  
1034 to the level of Volunteer Suppression Firefighter, they shall pass the State of Georgia  
1035 Volunteer Suppression Firefighter test delivered by GFSTC Staff or GFSTC approved  
1036 Proctors on or before the time of appointment.
- 1037 (b) Upon completion of all training requirements, the fire department shall complete and  
1038 submit a Registration Application for the candidate.
- 1039 (c) If the part-time firefighter is hired in place of a State Certified Firefighter, he/she shall be  
1040 a State Certified Firefighter. In this case, the fire department shall complete a  
1041 Certification Package and submit a Certification Application or Compliance Request  
1042 (Short) form for the candidate. In order to become State Certified fire service personnel  
1043 shall meet all requirements for state certification as approved by the Council.
- 1044 (d) A fire service member shall notify GFSTC in writing of any arrest and/or conviction set  
1045 out below involving himself/herself within fifteen (15) calendar days of becoming aware  
1046 of such arrest and/or conviction. This is regardless of any action or lack thereof by the  
1047 employing agency as a result of such information. Records concerning the disciplinary  
1048 action shall be made available to the Executive Director of the Council or his  
1049 representative upon request. These records shall include, but are not limited to:
  - 1050 1. Arrest and/or conviction by local, state, or federal authorities;
  - 1051 2. Arrest and/or conviction or bond forfeiture in any local, state, or federal court; the  
1052 term "arrest and/or conviction" including a finding or verdict of guilt, plea of guilty,  
1053 or a plea of nolo contendere, regardless of whether the adjudication of guilt or  
1054 sentence is withheld or not entered thereon (this specifically includes pleas under  
1055 *Alford v. North Carolina*, first-offender pleas, and pre-trial diversion agreements);  
1056 Minor traffic violations like speeding, traffic control devices and improper passing  
1057 need not be reported to the Council. DUI, reckless driving, fleeing and eluding a  
1058 police officer, and homicide by vehicle are hereby listed as specific, but not  
1059 exclusive, examples of traffic violations that are not minor and are to be reported.

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1061

1062 (8) Volunteer Fire Service Personnel (Volunteer Firefighters)

1063 (a) All individuals who are appointed as a volunteer member of a fire department in the State  
1064 of Georgia shall meet minimum requirements for such appointment as established by the  
1065 Council.

1066 (b) Volunteer fire service personnel shall be registered in one of the following  
1067 classifications:

1068 1. Volunteer Suppression Firefighter

1069 2. Volunteer Support Firefighter

1070 3. Part-Time Firefighter

1071 4. Inmate Firefighter

1072 (c) A Volunteer Suppression Firefighter shall be required to be trained to the minimum level  
1073 of Volunteer Suppression Firefighter to include live structure fire control training within  
1074 one year of appointment to be in compliance with O.C.G.A. 25-4-9 and Rules &  
1075 Regulations of the Georgia Firefighter Standards and Training Council.

1076 1. Structure fire control training:

1077 a. Volunteer fire service personnel registered as Volunteer Suppression Firefighters  
1078 since July 1, 2005 shall successfully complete a Structure Fire Control class as  
1079 approved by the Council.

1080 b. Structure fire control training may be accomplished in one of the following ways:

1081 1. A Structure Fire Control class conducted by or through the Georgia Fire  
1082 Academy.

1083 2. A locally delivered structure fire control class where at least one instructor  
1084 has successfully completed Structural Fire Control Instructor through the  
1085 Georgia Fire Academy.

1086 c. All structure fire control training shall be conducted in accordance with NFPA  
1087 1403, *Standard for Live Fire Training Evolutions*.

1088 d. The minimum objectives covered shall be a live fire behavior segment (settee) an  
1089 at-grade interior attack.

1090 e. Documentation of this training shall include the subject, date, time, description of  
1091 the training, objectives of the course, and signatures of students and instructors.

1092 2. Volunteer Suppression Firefighters shall pass the State of Georgia Volunteer  
1093 Suppression Firefighter test delivered by GFSTC Staff or GFSTC approved test  
1094 proctors within one (1) year of appointment.

1095 3. Upon completion of all training requirements, the fire department shall complete and  
1096 submit a Registration Application for the candidate.

1097 (d) A Volunteer Support Firefighter will be required to be trained to the minimum level of  
1098 Volunteer Support Firefighter within one year of appointment to be in compliance with  
1099 O.C.G.A. 25-4-9 and Rules & Regulations of the Georgia Firefighter Standards and  
1100 Training Council.

1101 1. Volunteer Support Firefighters shall pass the State of Georgia Volunteer Support  
1102 Firefighter test delivered by GFSTC Staff or GFSTC approved test Proctors within  
1103 one (1) year of appointment.

- 1104 2. Upon completion of all training requirements, the fire department shall complete and  
1105 maintain for on-site review, a Volunteer Registration Package and complete and  
1106 submit the Volunteer Registration Application for the candidate.
- 1107 (e) An Inmate Firefighter shall be required to be trained to the level of Firefighter I as  
1108 required by the Georgia Department of Corrections Fire Service within one year of  
1109 appointment to be in compliance with O.C.G.A. 25-4-9 and Rules & Regulations of the  
1110 Georgia Firefighter Standards and Training Council.
- 1111 (f) Volunteer fire service personnel who wish to become State Certified shall complete a  
1112 basic training course for the desired certification and pass the State of Georgia test  
1113 delivered by GFSTC Staff or GFSTC approved Proctors within one (1) year of the start  
1114 of the course.
- 1115 (g) Volunteer fire service personnel shall meet requirements to continue their status each  
1116 calendar year following the year of registration:
- 1117 1. Records shall be developed, maintained, and available for review by GFSTC at the  
1118 local department. The professional development shall consist of:
- 1119 a. Successful completion of a total of 24 hours of professional development each  
1120 year as approved by the Fire Chief is required for maintenance of  
1121 registration/certification(s).
- 1122 b. “Professional Development” means training that meets a national or state standard,  
1123 or addresses a specific area of local service delivery (this does not include daily  
1124 duties such as maintenance, territory study, equipment checks, etc., unless it is  
1125 for a recruit or probationary personnel) and performed in a classroom, at a  
1126 conference, a drill field setting, etc. with instruction by an individual deemed to  
1127 be qualified by the fire chief. Such hours may be credited toward the  
1128 maintenance of registration/certification(s) as approved by the Council.
- 1129 2. Documentation of this training shall include the subject, date, time, description of the  
1130 training, objectives of the course, and signatures of students and instructors.
- 1131 3. A fire service member shall notify GFSTC in writing of any arrest and/or conviction  
1132 set out below involving himself/herself within fifteen (15) calendar days of becoming  
1133 aware of such arrest and/or conviction. This is regardless of any action or lack  
1134 thereof by the employing agency as a result of such information. Records concerning  
1135 the disciplinary action shall be made available to the Executive Director of the  
1136 Council or his/her representative upon request. These records shall include, but are  
1137 not limited to:
- 1138 a. Arrest and/or conviction by local, state, or federal authorities;
- 1139 b. Arrest and/or conviction or bond forfeiture in any local, state, or federal court;  
1140 the term “arrest and/or conviction” including a finding or verdict of guilt, plea of  
1141 guilty, or a plea of nolo contendere, regardless of whether the adjudication of  
1142 guilt or sentence is withheld or not entered thereon (this specifically includes  
1143 pleas under *Alford v. North Carolina*, first-offender pleas, and pre-trial diversion  
1144 agreements); Minor traffic violations like speeding, traffic control devices and  
1145 improper passing need not be reported to the Council. DUI, reckless driving,  
1146 fleeing and eluding a police officer, and homicide by vehicle are hereby listed as  
1147 specific, but not exclusive, examples of traffic violations that are not minor and  
1148 are to be reported.

1149 4. Inmate Firefighters shall pass the Firefighter I written test delivered by GFSTC Staff  
1150 or GFSTC approved Proctors within the time frame established by the Georgia  
1151 Department of Corrections Fire Service.

1152 Authority - O.C.G.A. §25-4-7.

1153

1154 **205-1-3-.04 Minimum Requirements for Schools, Institutions, and Facilities Operating for**  
1155 **the Purpose of Training Fire Service Personnel.**

1156 (1) The GFSTC shall establish minimum curriculum requirements for schools operated by or for  
1157 any fire department for the specific purpose of training full-time, part-time, and volunteer  
1158 fire service personnel as approved by the Council.

1159 (2) The GFSTC shall approve institutions and facilities for schools operating for the specific  
1160 purpose of training full-time, part-time, and volunteer fire service personnel as approved by  
1161 the Council.

1162 Authority - O.C.G.A. §25-4-7.

1163

1164 **205-1-3-.05 Responsibility to Keep Records Current.**

1165 (1) All certifications/registrations under these rules shall be a permanent and ongoing record  
1166 maintained and kept current by GFSTC. Records may be archived in a time frame as  
1167 approved by the Council.

1168 (2) It shall be the responsibility of all fire departments to submit any and all reports to GFSTC as  
1169 required by Rules & Regulations of the Georgia Firefighter Standards and Training Council.

1170 (3) Individual Firefighter records may be accessed by the individual, the Fire Chief/Designee, or  
1171 furnished as the result of a legal written open records request.

1172 (4) Fire Department and Individual training records shall be available for review by GFSTC  
1173 Staff upon request.

1174 Authority - O.C.G.A. §§25-3-22, 25-3-25, 25-4-7 & 25-4-10.

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1188 **CHAPTER 205-1-4**

1189 **Authority of GFSTC to Effect Adverse Actions**  
1190 **on Fire Departments and Firefighters**

1191  
1192 **205-1-4-.01 Definitions.**

- 1193 (1) **“Decertification”** means an adverse action taken by the Council to revoke an individual’s  
1194 certification when the individual commits any act in violation of Georgia State Law and  
1195 Rules & Regulations of the Georgia Firefighter Standards and Training Council.
- 1196 (2) **“Probation”** means an action taken by Council when certified personnel commit acts in  
1197 violation of the Rules & Regulations and/or Policy & Procedures of the Georgia Firefighter  
1198 Standards and Training Council.
- 1199 (3) **“Registered Status”** means an individual’s information as listed in the GFSTC database.
- 1200 (4) **“Request for Hearing”** means a clear written expression by the affected party or authorized  
1201 representative on his/her behalf to indicate that he/she wants the opportunity to contest  
1202 his/her case.
- 1203 (5) **“Re-Registration”** means restoring the registered status to those individuals who have lost  
1204 their registered status.
- 1205 (6) **“Suspension”** means an action taken by GFSTC when non-certified personnel commit acts  
1206 in violation of Rules & Regulations and/or Policy & Procedures of the Georgia Firefighter  
1207 Standards and Training Council.

1208 Authority. - O.C.G.A. §§25-3-21, 25-4-2, 25-4-7, & 25-4-10

1209  
1210 **205-1-4-.02 Legal Authority.**

1211 The Georgia Firefighter Standards and Training Council has the authority to effect adverse  
1212 actions on Fire Departments and Firefighters which/who do not maintain minimum standards as  
1213 required by O.C.G.A. Title 25, Chapters 3, Article 2 and Chapter 4.

1214 Authority - O.C.G.A. §25-4-7.

1215  
1216 **205-1-4-.03 Suspension or Revocation of Certificates of Compliance.**

- 1217 (1) The Certificate of Compliance issued by the Council shall be subject to suspension or  
1218 revocation by the GFSTC at any time it receives verifiable evidence that the fire department  
1219 is not maintaining sufficient personnel, equipment, or insurance required by O.C.G.A. §25-3-  
1220 23 or the Rules & Regulations of the Georgia Firefighter Standards and Training Council  
1221 pursuant to subsection (d) of O.C.G.A. §25-3-23.
- 1222 (2) The Council may bring a civil action to enjoin any organization, which is not in compliance  
1223 with the applicable requirements of O.C.G.A. §25-3-23, from performing any or all  
1224 firefighting functions until such requirements are met.
- 1225 (3) The Council may not suspend or revoke a fire department’s Certificate of Compliance for  
1226 failure to meet basic firefighter training requirements of the fire department’s personnel if  
1227 such failure is due to the unavailability of the required training from or through the Georgia  
1228 Fire Academy. Basic Firefighter training may be obtained through other training agencies.

1229 Authority - O.C.G.A. §25-4-7.

1230 **205-1-4-.04 Notification by Individuals & Fire Departments of Unlawful Acts.**

1231 (1) A fire service member shall notify GFSTC in writing of any misdemeanor arrest, felony  
1232 arrest, indictment and/or conviction, guilty plea, plea of nolo contendere, or first offender  
1233 plea regardless of whether the adjudication of guilt or sentence is withheld or not entered  
1234 thereon (this specifically includes pleas under *Alford v. North Carolina*, first-offender pleas,  
1235 and pre-trial diversion agreements); within fifteen (15) calendar days of becoming aware of  
1236 such felony arrest or felony arrest and/or conviction. This is regardless of any action or lack  
1237 thereof by the employing and/or appointing agency as a result of such information.

1238 (2) The employing or appointing fire department shall notify GFSTC in writing of any felony  
1239 arrest and/or conviction, guilty plea, plea of nolo contendere, or first offender plea regardless  
1240 of whether the adjudication of guilt or sentence is withheld or not entered thereon (this  
1241 specifically includes pleas under *Alford v. North Carolina*, first-offender pleas, and pre-trial  
1242 diversion agreements); within fifteen (15) calendar days of becoming aware.

1243 (3) The employing/appointing fire department shall report in writing to GFSTC any  
1244 termination/separation that result from any adverse or derogatory actions by the  
1245 employee/appointee.

1246 Authority - O.C.G.A. §§25-4-7 & 25-4-8.

1247

1248 **205-1-4-.05 Decertification, Probation and Suspension of Firefighter State**  
1249 **Certification/Registration.**

1250 (1) The Certificate of Compliance for State Certification/Registration of fire service personnel  
1251 issued by the GFSTC shall be subject to decertification, probation (Certified personnel), or  
1252 suspension (Non-Certified personnel) by the Council at any time it receives verifiable  
1253 evidence that the firefighter has failed to comply with the requirements for continued  
1254 certification/registration as approved by the Council under O.C.G.A. §25-4-7(4).

1255 (2) The person whose certification(s) was (were) decertified or registration was suspended shall  
1256 not be authorized to function as fire service personnel as approved by the Council on any fire  
1257 department during any period of decertification or suspension.

1258 (3) After finding that a sanction is warranted, the Council has the authority to decertify, suspend,  
1259 or place the certification/registration on probation. Any actions taken shall be at the  
1260 Council's discretion based on the facts of each case.

1261 Authority - O.C.G.A. §25-4-7.

1262

1263 **205-1-4-.06 Notice of Adverse or Derogatory Action.**

1264 The Council shall notify the fire department or fire service personnel by letter or hand delivery of  
1265 any disciplinary action or a hearing to determine if disciplinary action is appropriate. For  
1266 purposes of notification, mailing by delivery confirmation or certified mail to the last address  
1267 specified on the application or the last known address of the firefighter shall constitute proper  
1268 service.

1269 Authority - O.C.G.A. §25--3-25.

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1273 **205-1-4-.07 Appeals and Hearing Requests.**

- 1274 (1) Fire departments and/or fire service personnel have the right to make an initial appeal of an  
1275 adverse action. The Executive Director of the Georgia Firefighter Standards and Training  
1276 Council may recommend that the Council's sanction be modified. The modification shall be  
1277 approved by the Chairman or Vice-Chairman if the Chairman is unavailable. Such adverse  
1278 actions may include, but are not limited to:
- 1279 (a) Disputed test items (questions, skills, taskbook entry, etc.)
  - 1280 (b) Disputed test results
  - 1281 (c) Lapsed certification or registration status
  - 1282 (d) Recommendations for suspensions of Part-time or Volunteer personnel
  - 1283 (e) Recommendations for probation of State Certified personnel
  - 1284 (f) Recommendations for decertification of State Certified personnel
  - 1285 (g) Recommendations for revocation of fire department Certificates of Compliance
- 1286 (2) If the case is not settled by the Executive Director, the aggrieved party may make a second  
1287 appeal to the Council. The Council would then make a decision.
- 1288 (3) If the aggrieved party is still not satisfied, the chief administrative officer of any fire  
1289 department or the individual aggrieved by the decision of the Council, may make a written  
1290 expression that he/she wants the opportunity to contest his/her case before a Hearing Officer  
1291 appointed by the Chief Administrative Law Judge of the Office of State Administrative  
1292 Hearings.
- 1293 (4) The Council may deny or dismiss a request for a hearing for the following reasons:
- 1294 (a) It has been withdrawn by the affected party.
  - 1295 (b) If the affected party or his/her representative fails to appear at a hearing or settlement  
1296 conference scheduled for such affected fire service personnel.
  - 1297 (c) If the affected party or his/her representative fails to submit a written hearing request  
1298 within thirty (30) calendar days after service of the notice of adverse actions.
- 1299 (5) The affected party shall, within fifteen (15) days after service of adverse action, submit a  
1300 notarized statement in answer to the allegations, either admitting or denying the allegations.  
1301 All allegations which are not specifically answered are deemed to be admitted. Failure to  
1302 submit this document shall be cause for the appeal to be denied.
- 1303 (6) The affected party or his/her representative shall submit a written request for hearing within  
1304 thirty (30) calendar days after service of the notice of adverse action. If the thirty (30) day  
1305 time frame is not complied with the appeal shall be denied and the process will be ended.
- 1306 (7) Information that shall be included by the aggrieved party in the hearing request is as follows:
- 1307 (a) Name, address, phone number, and email address
  - 1308 (b) Case number
  - 1309 (c) Grounds for appeal
  - 1310 (d) Description of the circumstances
  - 1311 (e) Supporting documentation
  - 1312 (f) Witness(es) (Name(s) only)

1313 (g) Name(s) of attorney(s) if applicable

1314 (h) Resolution being sought

1315 Authority - O.C.G.A. §25-3-25.

1316

1317 **205-1-4-.08 Judicial Review.**

1318 (1) A copy of any petition for judicial review brought by fire service personnel or an applicant  
1319 shall be provided to the Office of State Administrative Hearings and the State Department of  
1320 Law simultaneously with the service of the petition upon the Council. A petition for judicial  
1321 review may be served upon the Council by personal service or certified mail delivered to the  
1322 Executive Director of the Council.

1323 (2) Upon receipt of a petition, the Office of State Administrative Hearings shall compile and  
1324 certify the record to the reviewing court on behalf of the Council.

1325 (3) Any initial decision of the Hearing Officer not consistent with the Council's initial action  
1326 shall automatically be reviewed by the Council. Any review of an initial decision of the  
1327 Hearing Officer shall be limited to the record. In the event either party wishes to present  
1328 evidence outside of the record, a written request to present such evidence shall be filed at  
1329 least ten (10) calendar days prior to Council review.

1330 (4) A description of the evidence shall accompany any request and the Council reserves the right  
1331 to deny the presentation of additional evidence.

1332 (5) Pursuant to O.C.G.A. §50-13-41(e) (3), any initial decision of the Hearing Officer which is  
1333 consistent with the Council's initial action shall without further agency action become the  
1334 final decision of the Council.

1335 (6) Once the Council has made its final decision, the affected party can seek judicial review as  
1336 provided by O.C.G.A. §15-13-19.

1337 Authority - O.C.G.A. §§25-3-25 & 25-4-7.

1338

1339 **205-1-4-.09 Final Filing of Appeals, Hearings and Reviews.**

1340 All appeals, hearings and reviews shall be filed and adjudicated in accordance with Georgia Law.

1341 Authority - O.C.G.A. §25-3-25.

1342

1343 **205-1-4-.10 Petition for Reinstatement of Certification, Registration, or Reconsideration of**  
1344 **Application for Individual Firefighters or Applicants.**

1345 (1) After (2) years (24 calendar months) in a decertified or suspended status, fire service  
1346 personnel or an applicant may petition the Council for reinstatement of certification,  
1347 registration, or reconsideration of application.

1348 (2) The petitioner shall personally appear before the Council. Even if represented by an  
1349 attorney, the petitioner shall be questioned by the Council.

1350 (3) If a petition is denied, a new petition may not be presented to the Council until two (2) years  
1351 (24 calendar months) have passed from the date of the denial.



1352 (4) If a petition is approved, the Council has the discretion to place conditions for approval upon  
1353 any of the disciplinary or corrective measures provided in statute. The individual shall also  
1354 comply with all requirements associated with recertification and/or re-registration.

1355 Authority - O.C.G.A. §25-3-25.

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PROPOSED DRAFT

1388 **CHAPTER 205-1-5**

1389 **Testing and Evaluation of Training for Firefighters**

1390 **Operating in the State of Georgia**

1391

1392 **205-1-5-.01 Definitions.**

1393 (1) **“Evaluator”** means an individual approved and trained by GFSTC to observe candidates as  
1394 they perform during a skills evaluation.

1395 (2) **“External Validation”** means a validation conducted by GFSTC Staff and qualified  
1396 representatives of local fire departments to ensure that questions in the test instrument are  
1397 legitimate and can be found in the instructional materials used in the training program for  
1398 which the students are seeking certification.

1399 (3) **“Instructor Guide”** means instructional materials, including lesson plans, Powerpoint (or  
1400 similar presentation media), and handouts, used by an instructor to deliver information and  
1401 skills to students.

1402 (4) **“Internal Validation”** means a validation conducted by GFSTC and GFA Staff before an  
1403 external validation to ensure that information contained in an Instructor Guide matches  
1404 questions in the test bank.

1405 (5) **“Monitor”** means an individual approved and trained by GFSTC to supervise a skills  
1406 evaluation.

1407 (6) **“Proctor”** means an individual approved and trained by GFSTC to supervise and administer  
1408 a written or online test event.

1409 (7) **“Reciprocity”** means the process of reviewing training documentation provided to GFSTC  
1410 by a candidate or a department requesting the opportunity to enter a training program at the  
1411 next higher level above the level being requested or credit for prior training to be considered  
1412 toward registration/certification requirements.

1413 (8) **“Regional Test Center”** means a location that has the facilities to conduct written and/or  
1414 online tests.

1415 (9) **“Regional Test Site”** means a location that has the facilities and equipment to conduct skills  
1416 evaluations along with written and/or online tests.

1417 (10) **“Test Bank”** means the computer program containing all of the questions used to develop  
1418 a certification test.

1419 (11) **“Test Event”** means any written, skills, online or oral test occurrence administered by  
1420 GFSTC Staff or Proctors approved by GFSTC.

1421 (12) **“Test Instrument”** means a written, skills or other approved evaluation method(s).

1422 (13) **“Validation”** means the process of confirming that the information in test banks and  
1423 instructor guides match.

1424

1425 **205-1-5-.02 Validation of Test Instruments.**

1426 (1) Instructor Guides approved by the Council for any certification shall be validated against a  
1427 national or state standard that details minimum training requirements for a particular  
1428 certification level. The instructor guide shall include:

- 1429 (a) Lesson Plan  
1430 (b) Powerpoint or similar training presentation  
1431 (c) Handouts (skill sheets, taskbooks, advisory circulars, etc.)  
1432 (2) An internal validation shall be held before an External validation to ensure that the test  
1433 instrument is validated against the Instructor Guide.  
1434 (a) The internal validation shall include at least two members of the GFSTC Staff and one or  
1435 more representatives of the Georgia Fire Academy (GFA) Staff.  
1436 (b) GFA Staff shall be someone responsible for or familiar with the training program that  
1437 will be delivered to students preparing to test for a particular certification.  
1438 (c) The internal validation procedure will identify and verify the presence of each proposed  
1439 test question in the lesson plans, Powerpoint presentations (or similar media), and/or  
1440 handouts of the approved course of instruction.  
1441 (3) An external validation shall be held to certify any test administered by GFSTC.  
1442 (a) An external validation shall include representation from a minimum of five (5) fire  
1443 departments. The maximum number shall be determined by the Executive Director  
1444 based on the subject.  
1445 (b) These representatives shall have demonstrated a level of understanding of the subject  
1446 matter being validated through experience, knowledge, and/or certifications for the level  
1447 being identified. It is preferred that they hold the level of certification that they are  
1448 validating.  
1449 (c) Each department shall be limited to one vote on each test item.  
1450 (d) During external validation, the department representatives shall verify the presence of  
1451 each proposed test question in various approved reference materials, but especially the  
1452 lesson plans, Powerpoint presentations (or similar media), and/or handouts of the  
1453 approved course of instruction.  
1454 (e) Written and skills test analysis is conducted anytime the test bank is updated, the NFPA  
1455 standard changes, an excessively large percentage of candidates miss a particular skill or  
1456 test question or the validity of a skill is in doubt.

1457 Authority - O.C.G.A. §25-4-7.

1458

1459 **205-1-5-.03 Course Evaluations.**

- 1460 (1) GFSTC shall treat all candidates in a fair and impartial manner.  
1461 (2) The Georgia Firefighter Standards and Training Council attempts to comply with reasonable  
1462 accommodation requests set forth in the *Americans with Disabilities Act*.  
1463 (a) All requests should be in writing and, when required, accompanied by a physician's  
1464 affidavit with physician's signature.  
1465 (b) In the case of a learning disability there should also be documentation from a state  
1466 accredited high school verifying the candidate has a reading comprehension disability  
1467 and recommends written exams be administered orally.  
1468 (c) Only the Volunteer Support Firefighter, Volunteer Suppression Firefighter, State  
1469 Certification and Firefighter I written tests may be read to a candidate. The candidate

1470 and the reader shall each be given a copy of the test to use during the test. All tests shall  
1471 be returned to the Proctor.

1472 (3) GFSTC Staff, Proctors, and/or Monitors approved by GFSTC shall administer all tests  
1473 required by the Council for all fire service personnel to complete the registration/certification  
1474 process. All skills tests required to complete a certification shall be observed by an  
1475 Evaluator approved by GFSTC.

1476 (4) The fire department shall complete and submit a Prerequisite Form to GFSTC by a date to be  
1477 announced prior to each test event for each level registration/certification the department  
1478 wishes an individual to attain.

1479 (5) A Prerequisite Form shall be submitted to GFSTC by the fire department before an  
1480 individual will be allowed to test.

1481 (6) The Prerequisite Form shall ~~to~~ be signed by the fire chief or his/her designee to verify  
1482 completion of all requirements for registration/certification as approved by the Council.

1483 (7) A Prerequisite Form is required even if the candidate is retesting because he/she failed a test.

1484 (8) The fire department shall complete and submit a Prerequisite Form and pre-register each  
1485 candidate for online testing prior to the candidate taking the exam.

1486 (9) All prerequisites are validated during the External validation process for the different levels  
1487 of certification.

1488 (10) Candidates may ~~take a re-test up to three times~~ in accordance with GFSTC policy and  
1489 procedures before remediation is required.

1490 ~~(a) After the first failed test, the candidate shall be required to study and prepare for five (5)~~  
1491 ~~business days prior to retesting.~~

1492 ~~(b) After the second failed test, the candidate shall be required to study and prepare for ten~~  
1493 ~~(10) business days prior to retesting.~~

1494 ~~(c) After the third unsuccessful attempt, candidates must remediate on specific subject~~  
1495 ~~matter not mastered on the first or second attempt fifteen (15) days and present a letter on~~  
1496 ~~department letterhead, signed by the fire chief or his/her designee, confirming~~  
1497 ~~completion of remediation prior to retesting.~~

1498 ~~(d) If the candidate does not gain a successful score on the fourth attempt, he/she must retake~~  
1499 ~~the entire course for the exam level being attempted.~~

1500 (e) Reference lists and practice tests for use by the candidate may be found on the GFSTC  
1501 website at [www.gfstconline.org](http://www.gfstconline.org).

1502 (f) Candidates may also request, in writing, a student mastery from GFSTC documenting  
1503 areas of weakness identified during the test.

1504 Authority - O.C.G.A. §§25-4-7, 25-4-8 & 25-4-9.

1505

#### 1506 **205-1-5-.04 Test Administration.**

1507 (1) Procedures shall be in place to ensure security of certification test items, test banks, current  
1508 and previous versions of test instruments and other associated materials as approved by the  
1509 Council.

1510 (2) GFSTC shall approve and train individuals to administer and supervise all test events.

1511 (a) Proctors:

- 1512 1. Written and online certification test events shall be supervised and administered by a  
1513 Proctor trained and approved by GFSTC.
- 1514 2. A Proctor shall supervise and administer a test event in accordance with all policies  
1515 and procedures as approved by the Council.

1516 (b) Monitors:

- 1517 1. Skills evaluations shall be administered by a Monitor trained and approved by the  
1518 GFSTC.
- 1519 2. A Monitor shall supervise and administer a skills evaluation in accordance with all  
1520 policies and procedures as approved by the Council.

1521 (c) Evaluators:

- 1522 1. Each station in a skills evaluation shall be conducted under the supervision of an  
1523 Evaluator trained and approved by GFSTC.
- 1524 2. An Evaluator shall supervise his/her assigned station(s) in accordance with all  
1525 policies and procedures as approved by the Council.

1526 (3) Regional Test Centers and Sites

1527 (a) Testing is available to all candidates and is administered at the GFSTC Office and at  
1528 Regional Test Sites and Test Centers located throughout the state.

- 1529 1. Scheduled dates and times of test and their locations are posted on the Test Event  
1530 Calendar located on the GFSTC website at [www.gfstconline.org](http://www.gfstconline.org).
- 1531 2. The fire department shall complete and submit a Prerequisite Form to GFSTC by a  
1532 date to be announced prior to each test event for each level registration/certification  
1533 the department wishes an individual to attain before they will be allowed to take any  
1534 tests.

1535 (b) Regional test centers and sites shall be approved by GFSTC.

- 1536 1. Regional Test Centers are locations that have the facilities to conduct written and/or  
1537 online tests.
- 1538 2. Regional Test Sites are locations that have the facilities and equipment to conduct  
1539 skills evaluations along with written and/or online tests.

1540 (c) Any site may be disassociated from the program at any time by a decision of GFSTC or  
1541 the Regional Test Site/Center.

1542 Authority - O.C.G.A. §25-4-7.

1543

1544 **205-1-5-.05 Maintenance of Test Results.**

- 1545 (1) GFSTC shall maintain a record of all test events administered by GFSTC in its database.  
1546 This record shall be permanent and ongoing.
- 1547 (2) GFSTC shall ensure that the test results for each candidate and the associated test  
1548 instruments are securely maintained for an appropriate period of time. Records may be  
1549 archived in a time frame as approved by the Council.

1550 Authority - O.C.G.A. §25-4-7.

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1553 **205-1-5-.06 Reciprocity.**

1554 (1) GFSTC will consider individual requests for reciprocity to candidates who are seeking  
1555 registration/certification.

1556 (2) Reciprocity allows a candidate to be entered into the GFSTC database and begin training for  
1557 the next higher level of registration/certification.

1558 (3) GFSTC will grant reciprocity for certifications on a case-by-case basis as determined by the  
1559 Executive Director. GFSTC shall consider granting reciprocity on two levels.

1560 (a) Personnel who have completed training toward State Registration/Certification shall:

1561 1. Submit documentation of completion of training for review by GFSTC for  
1562 equivalency to the minimum training required and approved by the Council.  
1563 Training documentation includes transcripts, certificates, or other supporting records.

1564 2. Be required to pass the State of Georgia test for the level they are requesting.

1565 3. Shall have the fire department submit the appropriate form as approved by the  
1566 Council.

1567 (b) Personnel who are seeking certification shall:

1568 1. Submit documentation of completion of training for review by GFSTC for  
1569 equivalency to the minimum training required and approved by the Council.

1570 a. Training documentation includes transcripts, certificates, or other supporting  
1571 records.

1572 b. Certificates shall display a legible seal and certification number, if applicable.

1573 c. GFSTC Staff shall access the certifying entity's database to verify the  
1574 certification. If the database is not accessible to GFSTC Staff the candidate shall  
1575 furnish contact information for records verification.

1576 2. Be required to pass the State of Georgia test for the level they currently hold.

1577 3. Shall have the fire department submit the appropriate form as approved by the  
1578 Council.

1579 (4) GFSTC acceptance of reciprocity in no way relieves the candidate from training and testing  
1580 requirements of the local fire department.

1581 Authority - O.C.G.A. §25-4-7.

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**CHAPTER 205-1-6:  
Professional Standards**

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**205-1-6-.01 Review of Criminal History Reports.**

- (1) GFSTC Staff shall review criminal history reports on all newly appointed/hired personnel seeking registration/certification.
  - (2) Criminal history documents used to determine eligibility for fire service personnel must be current.
  - (3) GFSTC Staff shall successfully complete training required by the Georgia Bureau of Investigation in order to review criminal history reports.
- Authority - O.C.G.A. §§25-4-7 & 25-4-8.

**205-1-6-.02 Inquiries into Complaints.**

- (1) GFSTC may conduct inquiries into complaints when necessary on a case-by-case basis.
  - (2) Case files shall be maintained on all cases. These files shall be scanned and updated as necessary. Case files may be archived in a time frame as approved by the Council.
- Authority - O.C.G.A. §25-4-7.

CHAPTER 205-1-7

Studies for the Improvement of the Fire Service

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**205-1-7-.05 Studies for the Improvement of the Fire Service.**

The Council shall make, cause to be made or support needed studies for the improvement of education and training or recruitment of fire service personnel.

Authority - O.C.G.A. §25-4-7.

PROPOSED DRAFT



CHAPTER 205-1-8

Authority to Exceed Minimum Standards

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**205-1-8-.01 Established Minimum Standards.**

Standards established within the Rules & Regulations and Policy & Procedures of the Georgia Firefighters Standards and Training Council are the minimum qualifications that must be met to become a legally organized fire department or Registered/Certified firefighter. Fire departments are not restricted from exceeding these requirements and are encouraged to do so.

Authority - O.C.G.A. §25-4-11

PROPOSED DRAFT

CHAPTER 205-1-9

Submission of False Information to GFSTC

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**205-1-9-.01 Supplying or Condoning the Submission of False Information to GFSTC.**

A person who knowingly and willfully falsifies, conceals, or covers up by any trick, scheme, or device a material fact; makes a false, fictitious, or fraudulent statement or representation; or makes or uses any false writing or document, knowing the same to contain any false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of state government or of the government of any county, city, or other political subdivision of this state shall, upon conviction thereof, be punished by a fine of not more than \$1,000.00 or by imprisonment for not less than one nor more than five years, or both.

**205-1-9-.02 Council Action on Submission of False Information.**

The Council shall upon review of any evidence of false information and with the recommendation of the Executive Director take the appropriate action(s) based on the evidence as provided.

Authority - §16-10-20.

**Notes.**

(1) Current contact information may be found at [www.gfstconline.org](http://www.gfstconline.org)

Authority. - O.C.G.A. §§25-4-3, 25-4-6, 25-4-7, 25-4-7.1, 33-2-9, and 50-13-21.

**Severability.**

If any rule or portion thereof contained in this chapter is held invalid by a court of competent jurisdiction, the remainder of the rules herein and the applicability of such provisions to other circumstances shall not be affected thereby.

Authority. - O.C.G.A. §§25-4-3, 25-4-6, 25-4-7, 25-4-7.1, 33-2-9, and 50-13-21.

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**NOTE: GFSTC Policy & Procedures are being developed to further explain and clarify these Rules & Regulations.**

1743

## GLOSSARY OF TERMS

- 1744 (1) **"Airport"** means any airport located in this state which has regularly scheduled commercial  
1745 air carrier service or commuter airline service as required for certification under Section  
1746 139.49 of the Federal Aviation Administration regulations.
- 1747 (2) **"Airport Firefighter"** means any person assigned to any airport located in this state that  
1748 performs the duties of aircraft fire fighting or rescue.
- 1749 (3) **"Candidate"** means a prospective firefighter who has not yet been certified by the Council  
1750 as having met the requirements of this chapter.
- 1751 (4) **"Certified"** means any individual requiring state certification who has been certified as  
1752 having met the requirements established by the Council.
- 1753 (5) **"Certified Firefighter"** or **"State Certified Firefighter"** means any firefighter who has  
1754 been certified by the Council as having met the requirements of this chapter.
- 1755 (6) **"Compensation"** means paid on an hourly or salaried basis.
- 1756 (7) **"Continued Annual Training"** means the professional development training needed to meet  
1757 minimum requirements to maintain certification(s)/registration each calendar year as  
1758 approved by the Fire Chief.
- 1759 (8) **"Continued Certification"** means having met the minimum professional development  
1760 training required each calendar year for those individuals who are certified by the Georgia  
1761 Firefighter Standards and Training Council to maintain their certification(s).
- 1762 (9) **"Council"** means for the purpose of these Rules and Regulations the Georgia Firefighter  
1763 Standards and Training Council.
- 1764 (10) **"Decertification"** means an adverse action taken by the Council to revoke an individual's  
1765 certification when the individual commits any act in violation of Georgia State Law and  
1766 Rules & Regulations of the Georgia Firefighter Standards and Training Council.
- 1767 (11) **"Designee"** means the representative designated by the fire chief to deal with matters of  
1768 the Council.
- 1769 (12) **"Evaluator"** means an individual approved and trained by GFSTC to observe candidates  
1770 as they perform during a skills evaluation.
- 1771 (13) **"Executive Director"** means for the purpose of this Chapter the executive director of the  
1772 Georgia Firefighter Standards and Training Council.
- 1773 (14) **"External Validation"** means a validation conducted by GFSTC Staff and qualified  
1774 representatives of local fire departments to ensure that questions in the test instrument are  
1775 legitimate and can be found in the instructional materials used in the training program for  
1776 which the students are seeking certification.
- 1777 (15) **"Fire and Life Safety Educator"** means a person who is trained to deliver fire and life  
1778 safety training programs to the general public.
- 1779 (16) **"Fire Chief"** means the Chief Administrative Officer of a Fire Department.
- 1780 (17) **"Fire department"** means any department, agency, organization, or company operating in  
1781 this state with the intent and purpose of carrying out the duties, functions, powers, and  
1782 responsibilities normally associated with a fire department and which is authorized to  
1783 exercise the general and emergency powers enumerated in O.C.G.A. 25-3-1 and 25-3-2.  
1784 These duties, functions, powers, and responsibilities include but are not limited to the  
1785 protection of life and property against fire, explosions, or other hazards.

- 1786 (18) **“Fire Department Training Officer”** means the person responsible for administrative  
1787 work in planning, organizing, coordinating, and directing training activities of the Fire  
1788 Department.
- 1789 (19) **“Firefighter”** means any able-bodied person at least 18 years of age who has been duly  
1790 appointed by a legally constituted fire department and who has the responsibility of  
1791 preventing and suppressing fires, protecting life and property, and performing other duties  
1792 enumerated in O.C.G.A. 25-3-1 and 25-3-2.
- 1793 (20) **“Fire Inspector”** means a person who is trained to perform fire and life safety inspections  
1794 of all types of new construction and existing occupancies.
- 1795 (21) **“Fire Investigator”** means a person who is trained to investigate and determine fire cause  
1796 and origin.
- 1797 (22) **“Fire Service Instructor”** means the person responsible for delivering instruction  
1798 effectively from prepared materials at the direction, and often under the supervision, of the  
1799 Fire Department Training Officer.
- 1800 (23) **“Full-time”** or **“Career”** means employed for compensation on a basis of at least 40 hours  
1801 per week by any municipal, county, state, or private incorporated fire department.
- 1802 (24) **“Georgia Fire Academy”** or **“GFA”** means a division of the Georgia Public Safety  
1803 Training Center that is responsible for training fire service personnel.
- 1804 (25) **“GFSTC”** means the Executive Director and personnel of the Georgia Firefighter  
1805 Standards and Training Council.
- 1806 (26) **“GFSTC Staff”** means the personnel who work under the direction of the Executive  
1807 Director.
- 1808 (27) **“Inmate Firefighter”** means an individual currently serving a sentence as a Georgia  
1809 Department of Corrections inmate and currently enrolled, or who has successfully  
1810 completed, the Georgia Department of Corrections Inmate Firefighter training program,  
1811 and is recognized by the Georgia Department of Corrections as such.
- 1812 (28) **“Instructor Guide”** means instructional materials, including lesson plans, Powerpoint (or  
1813 similar presentation media), and handouts, used by an instructor to deliver information and  
1814 skills to students.
- 1815 (29) **“Internal Validation”** means a validation conducted by GFSTC and GFA Staff before an  
1816 external validation to ensure that information contained in an Instructor Guide matches  
1817 questions in the test bank.
- 1818 (30) **“Live Fire Training”** means a structure fire control class conducted by the Georgia Fire  
1819 Academy or a structure fire control class conducted at another location where at least one  
1820 qualified instructor has completed the “Structural Fire Control Instructor” course and  
1821 conducted in accordance with the current edition of NFPA 1403.
- 1822 (31) **“Monitor”** means an individual approved and trained by GFSTC to supervise a skills  
1823 evaluation.
- 1824 (32) **“Part-time”** means employed for compensation for an average of less than 30 hours per  
1825 week by any municipal, county, state, or private incorporated fire department.
- 1826 (33) **“Probation”** means an action taken by Council when certified personnel commit acts in  
1827 violation of the Rules & Regulations and/or Policy & Procedures of the Georgia Firefighter  
1828 Standards and Training Council.

- 1829 (34) **“Proctor”** means an individual approved and trained by GFSTC to supervise and  
1830 administer a written or online test event.
- 1831 (35) **“Professional Development”** means training that meets a national or state standard, or  
1832 addresses a specific area of local service delivery (this does not include daily duties such as  
1833 maintenance, territory study, equipment checks, etc., unless it is for a recruit or  
1834 probationary personnel) and performed in a classroom, at a conference, a drill field setting,  
1835 etc. with instruction by an individual deemed to be qualified by the fire chief.
- 1836 (36) **“Recertification”** means restoring the certification(s) to those individuals who have lost  
1837 their certification(s).
- 1838 (37) **“Reciprocity”** means the process of reviewing training documentation provided to GFSTC  
1839 by a candidate or a department requesting the opportunity to enter a training program at the  
1840 next higher level above the level being requested or credit for prior training to be  
1841 considered toward registration/certification requirements.
- 1842 (38) **“Records Review”** means a review of records developed at the local fire department to be  
1843 maintained and available for review upon request by GFSTC.
- 1844 (39) **“Recruit”** means a prospective firefighter who has not yet been certified or registered by  
1845 the Council as having met the requirements of O.C.G.A 25-4 and these Rules &  
1846 Regulations.
- 1847 (40) **“Regional Test Center”** means a location that has the facilities to conduct written and/or  
1848 online tests.
- 1849 (41) **“Regional Test Site”** means a location that has the facilities and equipment to conduct  
1850 skills evaluations along with written and/or online tests.
- 1851 (42) **“Registered”** means that the fire department has submitted necessary paperwork to  
1852 GFSTC to add the individual to the department’s roster and to document that the individual  
1853 has completed minimum training as required under O.C.G.A 25-4 and these Rules &  
1854 Regulations.
- 1855 (43) **“Registered Status”** means an individual’s information as listed in the GFSTC database.
- 1856 (44) **“Registered Volunteer”** means “Volunteer Suppression Firefighter”.
- 1857 (45) **“Request for Hearing”** means a clear written expression by the affected party or  
1858 authorized representative on his/her behalf to indicate that he/she wants the opportunity to  
1859 contest his/her case.)
- 1860 (46) **“Re-Registration”** means restoring the registered status to those individuals who have  
1861 lost their registered status.
- 1862 (47) **“Suspension”** means an action taken by GFSTC when non-certified personnel commit  
1863 acts in violation of Rules & Regulations and/or Policy & Procedures of the Georgia  
1864 Firefighter Standards and Training Council.
- 1865 (48) **“Test Bank”** means the computer program containing all of the questions used to develop  
1866 a certification test.
- 1867 (49) **“Test Event”** means any written, skills, online or oral test occurrence administered by  
1868 GFSTC Staff or Proctors approved by GFSTC.
- 1869 (50) **“Test Instrument”** means a written, skills or other approved evaluation method(s).
- 1870 (51) **“Validation”** means the process of confirming that the information in test banks and  
1871 instructor guides match.

1872 (52) "Volunteer" means not employed for compensation but appointed, registered, and  
1873 regularly enrolled to serve as a firefighter for any municipal, county, state, or private  
1874 incorporated fire department.

1875 (53) "Volunteer Support Firefighter" means a registered firefighter who has been trained to  
1876 the level of Volunteer Support Firefighter and passed the Volunteer Support Firefighter test  
1877 as specified by the Council.

1878 (54) "Volunteer Suppression Firefighter" means a registered firefighter who has been trained  
1879 to the level of Volunteer Suppression Firefighter and passed the Volunteer Suppression  
1880 Firefighter test, to include live structure fire training, as specified by the Council.

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PROPOSED DRAFT

APPENDIX A

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**A-205-1-2-.07 Minimum Equipment Required for Apparatus Other Than Fire Department Pumper and ARFF Apparatus.**

- (1) A fire station shall possess a compliant fire department apparatus in order to receive a Certificate of Compliance. This section allows for compliance for stations that house vehicles other than a fire department pumper or ARFF apparatus and establishes minimum equipment for the apparatus in those stations with one of the following types of apparatus:
- (2) Aerial apparatus housed in a fire station with no pumper must carry the following minimum equipment:
  - (a) One (1) aerial ladder/elevating platform
  - (b) Annual tests
  - (c) One (1) elevated stream device
  - (d) One (1) 500 gpm or larger adjustable nozzle
  - (e) One (1) 10' or longer fire service rated folding ladder
  - (f) Two (2) 16' or longer fire service rated roof ladders
  - (g) One (1) 24' or longer fire service rated extension ladder
  - (h) One (1) 35' or longer fire service rated extension ladder
  - (i) One (1) 14' or longer combination fire service rated ladder
  - (j) Two (2) flathead axes
  - (k) Three (3) pick-head axes
  - (l) Four (4) 6' or longer pike poles
  - (m) Two (2) 3' to 4' plaster hooks with D-handle
  - (n) Two (2) crow or pry bars
  - (o) Two (2) claw or Halligan-rated tools
  - (p) Two (2) 12 lb. sledge hammers
  - (q) Four (4) portable hand lights
  - (r) One (1) approved dry chemical portable fire extinguisher, minimum 80 BC
  - (s) Four (4) SCBA with four (4) spare cylinders
  - (t) One (1) first aid kit
  - (u) Six (6) salvage covers 12' X 14'
  - (v) One (1) 3,000 watt Electric generator
  - (w) Three (3) 500 watt portable flood lights
  - (x) One (1) 5,000 cfm smoke ejector or positive pressure ventilation fan
  - (y) One (1) portable thermal cutting unit
  - (z) One (1) power saw (chain or heavy-duty rotary rated)

- 1945 (aa) Four (4) combination spanner wrenches
- 1946 (bb) Two (2) scoop shovels
- 1947 (cc) One (1) pair of 24" bolt cutters
- 1948 (dd) Four (4) ladder belts
- 1949 (ee) One (1) 150' light-use safety rope
- 1950 (ff) One (1) 150' general-use safety rope
- 1951 (gg) One (1) 150' utility rope having a breaking strength of at least 5000 lbs.
- 1952 (hh) One (1) box of tools
- 1953 i. One (1) hacksaw with three (3) blades
- 1954 ii. One (1) keyhole saw
- 1955 iii. One (1) 12" pipe wrench
- 1956 iv. One (1) 24" pipe wrench
- 1957 v. One (1) ball peen hammer
- 1958 vi. One (1) pair of tin snips
- 1959 vii. One (1) pair of pliers
- 1960 viii. One (1) pair of lineman's pliers
- 1961 ix. Assorted rated of screwdrivers
- 1962 x. Assorted adjustable wrenches
- 1963 xi. Assorted combination wrenches
- 1964 (ii) Two (2) wheel chocks
- 1965 (jj) One (1) ANSI approved traffic vest per assigned seating position (exception: if assigned
- 1966 to each member it is not necessary to be on apparatus.)
- 1967 (kk) Five (5) fluorescent orange traffic cones
- 1968 (ll) One (1) rubber mallet
- 1969 (mm) One (1) double female adapter sized to fit 2½" or larger fire hose
- 1970 (nn) One (1) double male adapter sized to fit 2½" or larger fire hose
- 1971 (oo) Two (2) hydrant wrenches
- 1972 (pp) One (1) mounted radio
- 1973 (qq) One (1) portable radio
- 1974 ~~(3) Air/Light apparatus housed in a fire station with no pumper must carry the following~~
- 1975 ~~minimum equipment:~~
- 1976
- 1977 (4) Brush apparatus housed in a fire station with no pumper must carry the following minimum
- 1978 equipment:



- 1979 (a) One (1) 100' booster hose with minimum 30 gpm adjustable nozzle
- 1980 (b) Two (2) hard suction 10' X 2" is pump is so plumbed
- 1981 (c) One (1) high pressure abrasion-resistant fill hose 25' X 1½"
- 1982 (d) Six (6) lightweight forestry hoses 50' X 1½"
- 1983 (e) Six (6) lightweight forestry hoses 50' X 1"
- 1984 (f) One (1) high pressure garden hose 50' X ¾"
- 1985 (g) Two (2) forester twin tip 1" nozzles
- 1986 (h) Two (2) adjustable barrel ¾" nozzles
- 1987 (i) Two (2) combination 1" nozzles
- 1988 (j) One (1) foam air-aspirated 1" nozzle
- 1989 (k) One (1) 2½" X 1½" reducer
- 1990 (l) Two (2) 1½" X 1" reducers
- 1991 (m) Two (2) 1" X ¾" reducers
- 1992 (n) Two (2) 1½" NH X 1½" NPSH adapters
- 1993 (o) Two (2) 1" NPSH X 1" NH adapters
- 1994 (p) Two (2) 1" NH X 1" NPSH adapters
- 1995 (q) One (1) gated wye 2½" female by two (2) 1½" male
- 1996 (r) One (1) foot valve strainer 2" or 1½"
- 1997 (s) Two (2) spanner wrenches
- 1998 (t) One (1) hydrant wrench
- 1999 (u) Assorted gaskets
- 2000 (v) Tees
- 2001 (w) Shut-offs
- 2002 (x) One (1) double female adapter sized to fit 2½" or larger fire hose
- 2003 (y) One (1) double male adapter sized to fit 2½" or larger fire hose
- 2004 (z) Hose clamp
- 2005 (aa) Wands and various spray tips
- 2006 (bb) Rake
- 2007 (cc) Pulaski
- 2008 (dd) Shovel
- 2009 (ee) Torch
- 2010 (ff) Collapsible back pack pump
- 2011 (gg) Mechanics tools

- 2012 (hh) Files
- 2013 (ii) Spark plugs
- 2014 (jj) One (1) ANSI approved traffic vest per assigned seating position (exception: if assigned  
2015 to each member it is not necessary to be on apparatus.)
- 2016 (5) Fire boats shall have a minimum 500 gpm pump. If housed in a fire station/boat house with  
2017 no pumper the fire boat must carry the following minimum equipment:
- 2018 (a) One (1) pry or crow bar
- 2019 (b) One (1) 24” bolt cutter
- 2020 (c) One (1) pike pole (6’ or longer)
- 2021 (d) One (1) adjustable hydrant wrench
- 2022 (e) One (1) sprinkler shutoff wedge
- 2023 (f) One (1) utility rope (100’ or longer)
- 2024 (g) One (1) portable extinguisher 2-A: 10-B: C
- 2025 (h) One (1) dry chemical extinguisher 80-B:C
- 2026 (i) One (1) flat head axe
- 2027 (j) Four (4) spanner wrenches
- 2028 (k) One (1) rope in a throw bag (75’)
- 2029 (l) One (1) SCBA with spare cylinder per crew member
- 2030 (m) One (1) rated III personal floatation device for each crew member.
- 2031 (n) 200’ of 1½”, 1¾”, or 2” fire hose with two (2) combination nozzles minimum 95 gpm
- 2032 (o) One (1) million candlepower (1,000,000) portable search light
- 2033 (p) Two (2) boat hooks minimum 12’
- 2034 (q) One (1) rated IV throw-able floatation device
- 2035 (r) Fire department radio system installed on the vessel
- 2036 (s) One (1) VHF-FM radio
- 2037 (t) Hailer for giving audible signals to persons on the vessel and for short-range direct voice  
2038 communications
- 2039 (u) Up-to-date navigational publications for the intended operational area
- 2040 (v) One (1) illuminated compass
- 2041 (w) One (e) GPS and chart plotter
- 2042 (x) Electronic depth sounding apparatus
- 2043 ~~(6) Heavy Rescue apparatus housed in a fire station with no pumper must carry the following~~  
2044 ~~minimum equipment:~~
- 2045

- 2046 (7) Mobile Water Supply (Tanker/Tender) apparatus housed in a fire station with no pumper  
2047 must carry the following minimum equipment:
- 2048 (a) 1000 gallon water tank
  - 2049 (b) 200 feet of 2½” or larger fire hose
  - 2050 (c) 400 feet of 1½”, 1¾”, or 2” fire hose with two hand line nozzles, 95 gpm minimum
  - 2051 (d) 20 feet of suction hose with strainer
  - 2052 (e) One (1) flat head or pick head ax
  - 2053 (f) One (1) 6’ or longer pike pole or plaster hook
  - 2054 (g) One(1) dry chemical portable fire extinguisher 80 BC
  - 2055 (h) One (1) 2½ gallon or larger water extinguisher
  - 2056 (i) One (1) SCBA with spare cylinder available to anyone assigned to the vehicle
  - 2057 (j) One (1) first aid kit
  - 2058 (k) Two (2) combination spanner wrenches
  - 2059 (l) One (1) hydrant wrench
  - 2060 (m) One (1) double female adapter sized to fit 2½” or larger fire hose
  - 2061 (n) One (1) double male adapter sized to fit 2½” or larger fire hose
  - 2062 (o) Two (2) or more wheel chocks
  - 2063 (p) One (1) ANSI approved traffic vest per assigned seating position (exception: if assigned  
2064 to each member it is not necessary to be on apparatus.)
  - 2065 (q) Five (5) fluorescent orange traffic cones
  - 2066 (r) Five (5) illuminated warning devices such as highway flares, unless cones have  
2067 illuminating devices
  - 2068 (s) One (1) automatic external defibrillator
  - 2069 (t) One (1) rubber mallet
- 2070 (8) Rescue or Squad apparatus housed in a fire station with no pumper must carry the following  
2071 minimum equipment:
- 2072 (a) Two (2) SCBA with two (2) Spare Cylinders
  - 2073 (b) Extrication Equipment: Spreader/cutter, rams, & power plant
  - 2074 (c) One (1) gas can – 5 gal.
  - 2075 (d) Rescue Jacks for vehicle stabilization , spare straps , footprint pads
  - 2076 (e) One (1) reciprocating saw, spare blades
  - 2077 (f) Extension cord 100’
  - 2078 (g) Porta Power set
  - 2079 (h) Air Chisel set w/ 2 air cylinders

- 2080 (i) Hand tools - set of screwdrivers , flat tip , Phillips tip, wire cutters , Hammers – standard  
 2081 claw, ball peen , small sledge
- 2082 (j) Socket set
- 2083 (k) Flat Head Axe
- 2084 (l) Halligan tool
- 2085 (m) Pick Head Axe
- 2086 (n) Sledge hammer
- 2087 (o) Shovels – flat and round tip
- 2088 (p) Pry Bar – optional
- 2089 (q) Pike poles – short 6’ , medium 8’
- 2090 (r) Webbing 25 ‘ pieces
- 2091 (s) Rescue Rope 125’
- 2092 (t) Utility Rope
- 2093 (u) Four (4) standard Carabiners ( 20,000 lb. breaking strength )
- 2094 (v) Two (2) ladder belt Carabiners ( 20,000 lb. breaking strength )
- 2095 (w) Class 3 rescue harness
- 2096 (x) Stokes basket w/ lifting bridle
- 2097 (y) Backboard w/ straps
- 2098 (z) Cribbing – 2x4 , 2 crates , 4x4 – 2crates , wood wedges – small and large ,
- 2099 (aa) Stair step cribbing – 2 sets
- 2100 (bb) Medical equipment : jump bag , 02 w/bag
- 2101 (cc) AED
- 2102 (dd) One (1) ANSI approved traffic vest per assigned seating position (exception: if  
 2103 assigned to each member it is not necessary to be on apparatus.)
- 2104 (9) Service apparatus housed in a fire station with no pumper must carry the following minimum  
 2105 equipment:
- 2106 (a) Four (4) SCBA with four (4) extra cylinders
- 2107 (b) Six (6) salvage covers (minimum 12’ X 14’)
- 2108 (c) One (1) 3,000 watt Electric generator
- 2109 (d) Three (3) 500 watt portable flood lights
- 2110 (e) One (1) 5,000 cfm smoke ejector
- 2111 (f) One (1) portable thermal cutting unit
- 2112 (g) One (1) power saw (chain or heavy-duty rotary rated)
- 2113 (h) Four (4) electric handlights
- 2114 (i) Two (2) 3’ or 4’ pike poles or plaster hooks
- 2115 (j) Four (4) 6’ or longer pike poles or plaster hooks

- 2116 (k) One (1) mounted radio
- 2117 (l) One (1) portable radio
- 2118 (m) One (1) 24' or longer fire service rated extension ladder
- 2119 (n) One (1) 16' or longer fire service rated roof ladder
- 2120 (o) One (1) 10' or longer fire service attic ladder
- 2121 (p) One (1) 14' or longer fire service combination ladder
- 2122 (q) One (1) ANSI approved traffic vest per assigned seating position (exception: if assigned
- 2123 to each member it is not necessary to be on apparatus.)
- 2124 ~~(10) Trench Rescue apparatus housed in a fire station with no pumper must carry the following~~
- 2125 ~~minimum equipment:~~
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## APPENDIX B

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### A205-1-3-.04-(6)(a)5. List of possible skills that might be used in training of fire service personnel in various levels of State Certification.

#### **FIREFIGHTER:**

- Personal Protective Equipment (PPE)
  - Don Personal Protective Equipment
- Breathing Air Conservation Techniques
  - ~~Skip Breathing Techniques~~
- Emergency SCBA Procedures
  - Emergency Bypass/Purge Valve
- Emergency Escape Methods
  - SCBA Use In Restricted Passages
  - Escaping a Hazardous Area Using a Hoseline
  - Safe Haven
- Fire Attack Methods
  - Interior Attack At Grade
  - Interior Attack Above Grade
  - Interior Attack Below Grade
  - Vehicle Fire Attack
- Forcible Entry
  - Forcible Entry Out-Swinging Door
  - Forcible Entry In-Swinging Door
  - Forcible Entry Checkrail Window
- Search & Rescue
  - Primary Search Operation
  - Harness Drag
  - Bring Unconscious Victim Down a Ladder
- Ladders
  - Carry, Position, & Beam-Raise a Ladder
  - Carry, Position, & Flat-Raise a Ladder
  - Securing to a Ladder
- Ventilation
  - Ventilate a Pitched Roof with an Axe
  - Ventilate Using PPV
- Water Supply & Hose
- Salvage & Overhaul
  - Opening a Ceiling
- Basic First Aid

2191 **AIRPORT FIREFIGHTER:**

- 2192 • Identify Response Routes
- 2193 • Operation & Use of Radio Equipment
- 2194 • Calling Another Unit By Radio
- 2195 • Obtaining Air Traffic Control Clearance
- 2196 • Evacuation from an Intact Damaged Aircraft
- 2197 • Evacuation from a Burning Aircraft
- 2198 • Dry Chemical Application on Pooled Fuel Fires
- 2199 • Hand Line Application on Pooled Fuel Fires
- 2200 • Turret Application on Pooled Fuel Fires
- 2201 • Extinguish a Three-Dimensional Fuel Fire
- 2202 • Extinguish an Aircraft Cabin Fire
- 2203 • Extinguish an Aircraft Engine Fire: Propeller
- 2204 • Extinguish an Aircraft Engine Fire: Jet
- 2205 • Extinguish an Aircraft APU Fire
- 2206 • Extinguish an Aircraft Wheel Assembly Fire
- 2207

2208 **APPARATUS OPERATOR:**

- 2209 • Recognize of system problems during routine tests, inspections & servicing of department apparatus.
- 2210 • Perform routine tests, inspections & service for the above list of items and correct any deficiencies noted,  
2211 according to department policies & procedures.
- 2212 • Battery(ies)
- 2213 • Braking system
- 2214 • Coolant system
- 2215 • Electrical system
- 2216 • Fuel
- 2217 • Hydraulic fluids
- 2218 • Oil
- 2219 • Tires
- 2220 • Steering system
- 2221 • Belts
- 2222 • Tools, appliances, & equipment
- 2223 • Document the routine tests, inspections, & servicing functions.
- 2224 • Operate a fire department vehicle, given a predetermined route on a public right-of-way that incorporates  
2225 the following maneuvers & features:
  - 2226 • Four left & four right turns
  - 2227 • A straight section of urban business street or a two-lane rural road at least one mile in length
  - 2228 • One through-intersection & two intersections where a stop has to be made
  - 2229 • One curve, either left or right

- 2230 • Operate a fire department vehicle under adverse environmental or driving surface conditions.
- 2231 • Demonstrate fire department vehicle backing evolutions.
- 2232 • Operate of fire department vehicles around obstructions on a roadway.
- 2233 • Operate fire department vehicles while executing a 180 degree turn in a confined area.
- 2234 • Use mirrors, judge vehicle clearance & safely operate the vehicle.
- 2235 • Maintain vehicle control while accelerating, decelerating, & turning fire department vehicles.
- 2236 • Maintain reasonable speed for road, adverse environmental & surface conditions.

2237

2238 **COMPANY OFFICER:**

- 2239 • Demonstrate the ability to write reports.
- 2240 • Demonstrate the ability to effectively operate at all levels in the incident management system used by the
- 2241 local fire department.
- 2242 • Assign tasks or responsibilities to unit members at an emergency operation.
- 2243 • Assign tasks or responsibilities to unit members under non-emergency conditions.
- 2244 • Direct unit members during a training evolution.
- 2245 • Apply human resource policies & procedures.
- 2246 • Coordinate the completion of assigned tasks & projects by crew members.
- 2247 • Develop a pre-incident plan.
- 2248 • Develop an initial action plan to control an emergency.
- 2249 • Apply safety regulations at the unit level.

2250

2251 **CHIEF OFFICER:**

- 2252 • Establish personnel assignments.
- 2253 • Develop a divisional or departmental budget.
- 2254 • Use evaluative methods to solicit & award bids.
- 2255 • Use evaluative methods to direct the development, maintenance, & evaluation of a department record-
- 2256 keeping system.
- 2257 • Review current policies, then evaluate the need for and supervise the development of a new or revised
- 2258 policy or procedure.
- 2259 • Research and evaluate training requirements and building & facility needs necessary to meet departmental
- 2260 training goals.
- 2261 • Prepare an action plan for a multiple agency incident.
- 2262 • Develop and conduct a post-incident analysis of a multi-agency incident.

2263

2264 **FIRE & LIFE SAFETY EDUCATOR:**

- 2265 • Document public fire & life safety educational activities.
- 2266 • Maintain a work schedule of all FLSE activities.
- 2267 • Select instructional materials.
- 2268 • Maintain safety during fire and life safety education activities.
- 2269 • Present a lesson.



- 2270 • Notify the public of a scheduled event.
- 2271 • Distribute educational information.
- 2272 • Administer an evaluation instrument.
- 2273 • Score an evaluation instrument.
- 2274

2275 **FIRE INSPECTOR:**

- 2276 • Prepare written correspondence to communicate fire protection & prevention practices.
- 2277 • Prepare inspection reports of a field inspection.
- 2278 • Investigate common complaints of a reported situation or condition.
- 2279 • Maintain files.
- 2280 • Identify the occupancy classification of a single-use occupancy.
- 2281 • Compute the allowable occupant load of a single-use occupancy or portion thereof.
- 2282 • Inspect means of egress elements of an existing building.
- 2283 • Verify the type of construction for an addition or remodeling project.
- 2284 • Determine operational readiness of existing fixed fire suppression systems.
- 2285 • Determine operational readiness of existing fire detection & alarm systems.
- 2286 • Determine operational readiness of existing portable fire extinguishers.
- 2287 • Recognize hazardous conditions involving equipment, processes, & operations.
- 2288 • Compare an approved plan to an installed fire protection system.
- 2289 • Verify that emergency planning and preparedness measures are in place and have been practiced.
- 2290 • Inspect emergency access for a site so that the required access for emergency responders is maintained.
- 2291 • Verify code compliance for incidental storage, handling, and use of flammable and combustible liquids &  
2292 gases.
- 2293 • Verify code compliance for incidental storage, handling, and use of hazardous materials.
- 2294 • Recognize a hazardous fire growth potential in a building or space.
- 2295

2296 **FIRE INVESTIGATOR:**

- 2297 • Secure the fireground.
- 2298 • Conduct an exterior & interior survey.
- 2299 • Interpret & correlate burn patterns.
- 2300 • Examine and remove fire debris.
- 2301 • Reconstruct the area of origin.
- 2302 • Inspect the performance of building systems.
- 2303 • Discriminate the effects of explosions from other types of damage.
- 2304 • Diagram the scene.
- 2305 • Photographically document the scene.
- 2306 • Construct investigative notes.
- 2307 • Manage victims and fatalities.
- 2308 • Locate, collect, & package evidence.

- 2309 • Select evidence for analysis.
- 2310 • Maintain a chain of custody.
- 2311 • Develop an interview plan.
- 2312 • Conduct interviews or interrogations.
- 2313 • Evaluate interview information.
- 2314 • Gather reports and records for use in court.
- 2315 • Establish evidence as to motive and/or opportunity.
- 2316 • Prepare a written investigative report.
- 2317 • Express investigative findings verbally.

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PROPOSED DRAFT

APPENDIX C

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**205-1-3-.04 Classifications of Fire Service Personnel.**

- 6. State Certified Fire Instructor:\*

  - a. A Fire Instructor shall be required to be trained to the level of Fire Instructor I and shall complete all requirements to become a State Certified Fire Instructor and be in compliance with O.C.G.A. Title 25-4 and Rules & Regulations of the Georgia Firefighter Standards and Training Council.
  - b. The Fire Instructor shall pass the state certification test as approved by the Council.
  - c. Upon completion of all training and testing requirements, the fire department shall complete a Certification Package and submit a Certification Application or Compliance Request (Short) form for the candidate.

- 7. State Certified Fire Department Training Officer:\*

  - a. A Fire Department Training Officer shall be required to be trained to the level of Fire Instructor II, shall complete all requirements to become a State Certified Fire Department Training Officer, including successful completion of the Fire Department Training Officer course by or through the Georgia Fire Academy or other training agency as approved by the Council, and be in compliance with O.C.G.A. Title 25-4 and Rules & Regulations of the Georgia Firefighter Standards and Training Council.
  - b. The Fire Department Training Officer shall pass the state certification test as approved by the Council.
  - c. Upon completion of all training and testing requirements, the fire department shall complete a Certification Package and submit a Certification Application or Compliance Request (Short) form for the candidate.

- 8. State Certified Specialized Instructors\*

  - a. A Specialized Instructor shall be a course-specific/task-specific certification as approved by the Council. These instructors shall demonstrate the ability to deliver knowledge and skills for specific fire service tasks. Instructors shall successfully complete the required course-specific training by or through the Georgia Fire Academy or other training agency as approved by the Council, to attain State Certification. State Certified Specialized Instructor courses may include:
    - i. Basic Firefighter Instructor
    - ii. Structure Fire Control Instructor.
    - iii. Pressurized Container Fire Control Instructor
    - iv. Flammable Liquids Fire Control Instructor
    - v. Hazardous Materials Curricula Train-the-Trainer
    - vi. NIMS 300/400 Train-the-Trainer
  - b. The Specialized Instructor shall pass the state certification test as approved by the Council.

- 2387 c. Upon completion of all training and testing requirements, the fire department  
2388 shall complete a Certification Package and submit a Certification Application or  
2389 Compliance Request (Short) form for the candidate.
- 2390 9. State Certified Driver/Operator-Pumper:\*
- 2391 a. A Driver/Operator-Pumper shall be required to be trained to the level of  
2392 Driver/Operator-Pumper, shall complete all requirements to become a State  
2393 Certified Driver/Operator-Pumper and be in compliance with O.C.G.A. Title 25-  
2394 4 and Rules & Regulations of the Georgia Firefighter Standards and Training  
2395 Council.
- 2396 b. The Driver/Operator-Pumper shall pass the state certification test as approved by  
2397 the Council.
- 2398 c. Upon completion of all training and testing requirements, the fire department  
2399 shall complete a Certification Package and submit a Certification Application or  
2400 Compliance Request (Short) form for the candidate.
- 2401 10. State Certified Driver/Operator-Aerial\*
- 2402 a. A Driver/Operator-Aerial shall be required to be trained to the level of  
2403 Driver/Operator-Aerial, shall complete all requirements to become a State  
2404 Certified Driver/Operator-Aerial and be in compliance with O.C.G.A. Title 25-4  
2405 and Rules & Regulations of the Georgia Firefighter Standards and Training  
2406 Council.
- 2407 b. The Driver/Operator-Aerial shall pass the state certification test as approved by  
2408 the Council.
- 2409 c. Upon completion of all training and testing requirements, the fire department  
2410 shall complete a Certification Package and submit a Certification Application or  
2411 Compliance Request (Short) form for the candidate.
- 2412 11. State Certified Driver/Operator-ARFF:\*
- 2413 a. A Driver/Operator-ARFF shall be required to be trained to the level of  
2414 Driver/Operator-ARFF, shall complete all requirements to become a State  
2415 Certified Driver/Operator-ARFF and be in compliance with O.C.G.A. Title 25-4  
2416 and Rules & Regulations of the Georgia Firefighter Standards and Training  
2417 Council.
- 2418 b. The Driver/Operator-ARFF shall pass the state certification test as approved by  
2419 the Council.
- 2420 c. Upon completion of all training and testing requirements, the fire department  
2421 shall complete a Certification Package and submit a Certification Application or  
2422 Compliance Request (Short) form for the candidate.
- 2423 12. State Certified Driver/Operator-Tiller:\*
- 2424 a. A Driver/Operator-Tiller shall be required to be trained to the level of  
2425 Driver/Operator-Tiller, shall complete all requirements to become a State  
2426 Certified Driver/Operator-Tiller and be in compliance with O.C.G.A. Title 25-4  
2427 and Rules & Regulations of the Georgia Firefighter Standards and Training  
2428 Council.
- 2429 b. The Driver/Operator-Tiller shall pass the state certification test as approved by  
2430 the Council.

- 2431 c. Upon completion of all training and testing requirements, the fire department  
2432 shall complete a Certification Package and submit a Certification Application or  
2433 Compliance Request (Short) form for the candidate.
- 2434 13. State Certified Driver/Operator-Wildland:\*
- 2435 a. A Driver/Operator-Wildland shall be required to be trained to the level of  
2436 Driver/Operator-Wildland, shall complete all requirements to become a State  
2437 Certified Driver/Operator-Wildland and be in compliance with O.C.G.A. Title  
2438 25-4 and Rules & Regulations of the Georgia Firefighter Standards and Training  
2439 Council.
- 2440 b. The Driver/Operator-Wildland shall pass the state certification test as approved  
2441 by the Council.
- 2442 c. Upon completion of all training and testing requirements, the fire department  
2443 shall complete a Certification Package and submit a Certification Application or  
2444 Compliance Request (Short) form for the candidate.
- 2445 14. State Certified Driver/Operator-Mobile Water Supply:\*
- 2446 a. A Driver/Operator-Mobile Water Supply shall be required to be trained to the  
2447 level of Driver/Operator-Mobile Water Supply, shall complete all requirements  
2448 to become a State Certified Driver/Operator-Mobile Water Supply and be in  
2449 compliance with O.C.G.A. Title 25-4 and Rules & Regulations of the Georgia  
2450 Firefighter Standards and Training Council.
- 2451 b. The Driver/Operator-Mobile Water Supply shall pass the state certification test as  
2452 approved by the Council.
- 2453 c. Upon completion of all training and testing requirements, the fire department  
2454 shall complete a Certification Package and submit a Certification Application or  
2455 Compliance Request (Short) form for the candidate.
- 2456 15. State Certified Acting Officer-in-Charge:\*
- 2457 a. Acting Officers-in-Charge shall be required to be trained to the level of Acting  
2458 Officer-in-Charge and shall complete all requirements to become a State  
2459 Certified Acting Officer-in-Charge and be in compliance with O.C.G.A. Title 25-  
2460 4 and Rules & Regulations of the Georgia Firefighter Standards and Training  
2461 Council.
- 2462 b. The Acting Officer-in-Charge shall pass the state certification test as approved by  
2463 the Council.
- 2464 c. Upon completion of all training and testing requirements, the fire department  
2465 shall complete a Certification Package and submit a Certification Application or  
2466 Compliance Request (Short) form for the candidate.
- 2467
- 2468 16. State Certified Fire Officer I:\*
- 2469 a. A Fire Officer I shall be required to be trained to the level of Fire Officer I, shall  
2470 complete all requirements to become a State Certified Fire Officer I and be in  
2471 compliance with O.C.G.A. Title 25-4 and Rules & Regulations of the Georgia  
2472 Firefighter Standards and Training Council.

- 2473 b. The Fire Officer I shall pass the state certification test as approved by the  
2474 Council.
- 2475 c. Upon completion of all training and testing requirements, the fire department  
2476 shall complete a Certification Package and submit a Certification Application or  
2477 Compliance Request (Short) form for the candidate.
- 2478 17. State Certified Fire Officer II:\*
- 2479 a. A Fire Officer II shall be required to be trained to the level of Fire Officer II,  
2480 shall complete all requirements to become a State Certified Fire Officer II and be  
2481 in compliance with O.C.G.A. Title 25-4 and Rules & Regulations of the Georgia  
2482 Firefighter Standards and Training Council.
- 2483 b. The Fire Officer II shall pass the state certification test as approved by the  
2484 Council.
- 2485 c. Upon completion of all training and testing requirements, the fire department  
2486 shall complete a Certification Package and submit a Certification Application or  
2487 Compliance Request (Short) form for the candidate.
- 2488 18. State Certified Fire Officer III\*
- 2489 a. A Fire Officer III shall be required to be trained to the level of Fire Officer III,  
2490 shall complete all requirements to become a State Certified Fire Officer III and  
2491 be in compliance with O.C.G.A. Title 25-4 and Rules & Regulations of the  
2492 Georgia Firefighter Standards and Training Council.
- 2493 b. The Fire Officer III shall pass the state certification test as approved by the  
2494 Council.
- 2495 c. Upon completion of all training and testing requirements, the fire department  
2496 shall complete a Certification Package and submit a Certification Application or  
2497 Compliance Request (Short) form for the candidate.
- 2498 19. State Certified Fire Chief:\*
- 2499 a. A State Certified Fire Chief shall be required to be trained to the level of Fire  
2500 Officer IV, shall complete all requirements to become a State Certified Fire Chief  
2501 and be in compliance with O.C.G.A. Title 25-4 and Rules & Regulations of the  
2502 Georgia Firefighter Standards and Training Council.
- 2503 b. The Fire Officer IV shall pass the state certification test as approved by the  
2504 Council.
- 2505 c. Upon completion of all training and testing requirements, the fire department  
2506 shall complete a Certification Package and submit a Certification Application or  
2507 Compliance Request (Short) form for the candidate.
- 2508 20. Others as determined to be necessary and approved by GFSTC
- 2509