

LOUISIANA DISTRICT ATTORNEYS ASSOCIATION
47th Annual Support Staff Training Conference
L'auberge Hotel - Lake Charles, LA - May 3-5, 2023

AGENDA OUTLINE
(Subject to Change)

WEDNESDAY, MAY 3

- 11:00-5:30 REGISTRATION**
- 1:00-1:15 WELCOME**
- 1:15-2:15 SESSION #1**
Office Etiquette
When you are in the district attorney's office, you are the public face of your District Attorney. Learn some tips for dealing with the public and interacting with your co-workers.
Mrs. Wendy Sonnier, Instructor
Business & Applied Technology SOWELA Technical Community College
Lake Charles, LA
- 2:15-2:30 BREAK**
- 2:30-3:30 SESSION #2**
State Police DNA Unit
What exactly is DNA? What is the process for testing evidence to find DNA, and how do you match that DNA with a suspect? You see these reports in your files more and more often. Come find out what they mean!
Mr. Paul Berry, DNA Technical Leader
Louisiana State Police Crime Laboratory, Baton Rouge, LA
- 3:30-3:45 BREAK**
- 3:45- 5:00 SESSION #3**
Discovery
It is frequently one of the jobs of support staff to prepare discovery for disclosure to defense attorneys. Hear from a prosecutor what rules apply to the discovery process.
Mr. David Pipes, Assistant District Attorney, 14th Judicial District, Lake Charles, LA
- 6:00-9:00 LDAA MEET AND GREET – SOCIAL FUNCTION**
Please join us for a night of fun and festivities as we have a cocktail (or two!) for LDAA's 50th Anniversary. Our upcoming cocktail party is the perfect opportunity to let your hair down, let loose, and enjoy the company of friends old and new. All black attire for a forever golden event!

THURSDAY, MAY 4

- 8:00-2:00 REGISTRATION**
- 8:30-10:00 SESSION #4**
Gun Safety / Self Defense
Find out how to protect yourself and how to use a firearm safely in this interactive class!
Mr. George W. Miller, Lake Charles Sheriff's Office, Lake Charles, LA
- 10:00-10:15 BREAK**

- 10:15-11:15** **SESSION #5**
PIO / Public Relations
What is the job of a public information officer? Come learn the rules so you are prepared if you are ever asked to speak to the media.
Ms. Bethany Bryant, Communications Director, 14th Judicial District, Lake Charles, LA
- 11:15-11:45** **WORKING LUNCH - TO BE PROVIDED**
- 11:45-12:45** **SESSION #6**
Digital Evidence
What is digital evidence, and how is it used in trials in this high-tech age? Find out how to use this evidence to your best advantage.
Mr. Charles Robinson, Deputy Chief of Litigation, 14th Judicial District, Lake Charles, LA
- 1:15-1:30** **BREAK**
- 1:30-3:00** **SESSION #7**
Roundtable Discussions
Join us as we group by discipline to meet your peers and discuss common issues and best practices.

AFTERNOON FREE

FRIDAY, MAY 5

- 8:00-12:00** **REGISTRATION**
- 8:00-9:00** **SESSION #8**
Ethics
The ethics rules in Louisiana apply to the support staff working with attorneys. Hear from an experienced prosecutor how these rules apply to your job.
Honorable Lauren Heinen, District Attorney, 31st Judicial District, Jennings, LA
- 9:00-9:15** **BREAK**
- 9:15-10:15** **SESSION #9**
Legislative Update
What has the Legislature been up to? Find out what laws have been enacted and what they mean for prosecutors and support staff.
Mr. Jacob L. Johnson, 1st Assistant District Attorney
14th Judicial District, Lake Charles, LA
- 10:15-10:30** **BREAK**
- 10:30-11:30** **SESSION #10**
Brady/Technology
One of our favorite IT peeps talks to us about technology and exculpatory evidence and how to deal with it in the DA's office.
Mr. Dale Polozola, IT Director, Louisiana District Attorneys Association, Baton Rouge, LA
- 11:30-12:00** **BUSINESS MEETING**
Short and sweet! Do you have comments and / or suggestions on this or future Conferences? Would you like to be on the Support Staff Training Committee which assists the LDAA in planning future agendas? We encourage you to attend this meeting and help us make some decisions. The drawing for raffle will be at the end of the meeting.
- 12:00** **ADJOURN**