



METROPOLITAN REGIONAL EDUCATIONAL SERVICE AGENCY

1870 Teasley Drive, S.E.
Smyrna, Georgia 30080
Phone: (770) 432-2404 Fax: (770) 432-6105

Date: June 21, 2022

Position: Part Time (110 Day) School Improvement Specialist (Mathematics Experience Preferred)

Minimal Qualifications:

- Georgia level five (5) or higher professional renewable certificate
- School or district level leadership or coaching experience preferred
- Experience in conducting professional learning for educators regarding exemplary school practices
- Experience teaching in the standards-based classrooms
- Proficiency with integrating technology into professional learning opportunities
- Advanced written, verbal, and interpersonal skills

Specific Responsibilities:

- Research, plan, and facilitate professional development for classroom teachers and administrators
- Provide follow-up and coaching for professional learning opportunities
- Represent Metro RESA at professional conferences, meetings, state and district organizations
- Initiate new ideas, identify resources and share innovative information to improve RESA services
- Use technology to improve delivery of support to districts
- Identify and evaluate common areas of potential needs or where improvements could be realized among multiple member systems
- Remain up-to-date on exemplary practices through self-study, conferences and other capacity building programs
- Keep abreast of, and build new professional skills and professional networks
- Perform other duties as may be assigned by the Metro RESA Director

Terms of Employment:

- 110 Day contract

Responsible to:

- Metro RESA Executive Director

Application Deadline:

- June 30, 2022

Email the following items to Dr. Leigh Ann Putman (leighann.putman@mresa.org), Executive Director:

Metro RESA Job Application form (see job posting on the website for form), letter of interest, a current resume, contact information for three references, and a copy of your current Georgia Teaching Certificate.

Metro RESA is an equal opportunity employer and does not discriminate on the basis of race, color, national origin, sex, age, religion or disability.