



**Dr. Hayward Cordy**  
*Executive Director*

## **OCONEE REGIONAL EDUCATIONAL SERVICE AGENCY**

*Serving the counties of Baldwin, Hancock, Johnson, Putnam, Washington, & Wilkinson*

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Web Page: [www.oconeeresasa.org](http://www.oconeeresasa.org)

**POSITION TITLE:** Education Technology Specialist (Student Longitudinal Data System Specialist)

**REPORTS TO:** Executive Director

### **PRIMARY FUNCTION:**

To serve as the Student Longitudinal Data System (SLDS) and Teacher Resource Link (TRL) Specialist and to promote digital-age best practices in teaching, learning, and assessment by modeling, planning and conducting professional development activities that correlate to district and state technology initiatives.

### **REQUIREMENTS:**

- 1) Education Level: Bachelor's Degree or higher
- 2) Certification/License Requirement: T-4 certificate
- 3) Expertise in Technology Education and Digital Learning
- 4) Expertise in the design, development, and implementation of online and blended learning courses
- 4) Physical Activities: Routine physical activities that are required to fulfill job responsibilities
- 5) Proficient Skills: Written and Oral Communication, Leadership, Organization, Public Relations and Technology
- 6) Exceptions as deemed appropriate based on experience and/or expertise

### **ESSENTIAL DUTIES:**

1. \_\_\_\_\_ Demonstrates prompt and regular attendance
2. \_\_\_\_\_ Supports the Oconee RESA Executive Director in creating and maintaining a positive work environment within the agency
3. \_\_\_\_\_ To serve as the Student Longitudinal Data System (SLDS) and Teacher Resource Link (TRL) Specialist
4. \_\_\_\_\_ Promote digital-age best practices in teaching, learning, and assessment by modeling, planning and conducting professional development activities that correlate to district and state technology initiatives
5. \_\_\_\_\_ Ensure that districts and schools have the professional learning and technical assistance to utilize GaDOE applications including SLDS, TRL, Equity Dashboard, Teacher and Leader Evaluation Platform, CLIP, GaDOE Portal
6. \_\_\_\_\_ Ensure that classroom teachers have professional learning and technical assistance to effectively utilize technology for instruction
7. \_\_\_\_\_ Ensure that districts and schools have the professional learning and technical assistance to effectively interpret and analyze data to improve student achievement

8. \_\_\_\_\_ Promote the use of technology in planning, teaching, and assessment that centers on the needs and abilities of all students
9. \_\_\_\_\_ Provide leadership, expertise, and assistance to districts and RESA staff related to digital learning and technology integration for productivity, teaching, and learning
10. \_\_\_\_\_ Plan and facilitate regional meetings and networking opportunities for system technology directors, media/instructional technology specialists, and educators
11. \_\_\_\_\_ Plans and facilitates professional learning opportunities such as courses and workshops as needed
12. \_\_\_\_\_ Conducts appropriate in-service and professional development for use in work in systems and schools identified as needing additional support.
13. \_\_\_\_\_ Develops new professional development activities based on identified needs and requests of local schools and members systems
14. \_\_\_\_\_ Assists schools in implementation of Georgia Standards of Excellence
15. \_\_\_\_\_ Assists with the development, implementation, and maintenance of the RESA Continuous Improvement Plan
16. \_\_\_\_\_ Interacts in a professional manner with all personnel involved in Oconee RESA activities and services
17. \_\_\_\_\_ Performs other professional duties and responsibilities assigned by the Executive Director

To apply: [www.oconeeresasa.org](http://www.oconeeresasa.org)