



## **Oconee AREA GLRS Job Description**

**Position:** Student Success Coach

**Start Date:** July 1, 2017

### **Qualifications:**

- Hold a valid Georgia T-5 or higher renewable certificate in Special Education or a valid Georgia L-5 or higher renewable certificate in educational leadership
- Experience in planning and presenting professional training
- Experience in inclusive education for students with disabilities
- Experience in knowledge of the use of technology to enhance delivery of professional development and collection of data

**Reports to:** GLRS Director

### **Duties and Responsibilities:**

- Targets increasing the graduation rate of students with disabilities
- Maintenance of coach work log documenting SPDG Initiative hours, dates worked and pay rate and submission of monthly expenditure report to Division of Special Education on a monthly basis
- Fulfillment of all Student Success coach requirements including reporting of date to SPDG project evaluators and regular coordination of work and collaboration with the GLRS director.

### **Essential Personal Characteristics:**

- Maintains successful working relationships with co-worker
- Functions as a team worker
- Manifests emotional stability and maturity in all phases of job performance
- Gets along positively with staff, supervisors, and visitors
- Treats confidential information and sensitive situations with discretion
- Meets obligations with punctuality and maintains regular attendance
- Works without constant direction
- Communicates effectively both orally and in writing
- Seeks to improve skills and knowledge
- Uses time efficiently

### **Evaluation:**

Performance evaluated in accordance with provision of the Oconee RESA Board of Control's policy on evaluation of professional personnel.

**Application Deadline: April 27, 2017**

**To Apply:**

Submit Oconee RESA Employment Application, Resume' and 2 Letters of Recommendation to:  
Dr. Hayward Cordy  
Oconee RESA  
206 South Main Street  
Tennille, GA 31089

[Click here to download Oconee RESA Employment Application](#)

*\*Specific job duties are subject to change based on changes at the state and federal level regarding educational curriculum, initiatives, and/or programs.*

Posted: April 13, 2017