

# Southwest Georgia RESA Job Description Full-Time SLP

**Job Title:** Full-Time Certified Speech Language Pathologist

**Location:** Southwest Georgia RESA Member Systems

**Reports To:** Southwest RESA Executive Director

**Job Description:** A full-time certified/licensed Speech Language Pathologist is needed in the Southwest Georgia area to provide supplemental educational services to students with disabilities, ages 3-21, as needed through the assignment of students' Individualized Education Programs (IEP).

This position involves serving students in 5-6 Southwest Georgia Systems and will require daily travel which will be reimbursed. Southwest Georgia RESA is the official employer for this position. The position offers a competitive salary, based upon experience. It is a benefit eligible position.

**Summary and relationship to the curriculum:** All classified positions will strengthen the delivery of instruction to support the system mission statement. This position administers educationally relevant speech language therapy interventions to students as guided by the student's IEP in order that each student may experience success in the educational environment  
Essential Duties and Responsibilities:

#### Before the services are added to the IEP

1. Conducts educationally relevant evaluations to determine pertinent baseline data in order to make well-informed recommendations to the IEP team when therapy services are being considered.
2. Performs ongoing education to parents, members of the teaching staff and administrators regarding the foundations of educationally relevant therapy (in comparison to the clinical / medical model of therapy services), including the sharing of the appropriate resources from the GaDOE website for the members of the IEP to refer back to.
3. Once it has been determined by the IEP team that the support of the therapist is needed in order to promote the achievement of one of more of the IEP goals, the therapist will guide the IEP team in completing the CERT (Considerations of Educationally Relevant Therapy) tool to assist in determining if the frequency at which the services should be offered.

#### After the services are added to the IEP

1. Instructs, motivates, and assists students to learn and to enhance students' ability to engage in school occupations.
2. Selects, sequences, and implements school occupation-based interventions effectively in collaboration with students, caregivers, and other professionals.

3. Monitors students during therapy sessions in order to update, change, or terminate the intervention plan based on the student's progress (or lack of) toward the specified IEP goal.
4. Completes reports following each intervention with the student using descriptive documentation that refers back to the specific IEP goal that is being addressed through the intervention.
5. Confers with members of therapy staff and other health team members, individually and in conference, to exchange, discuss and evaluate student information for planning, modifying, and coordinating treatment programs.
6. Maintains an accurate daily log of travel and therapy services provided (including a list of individual students services with start / stop times for each) to be forwarded to designated
7. Performs clerical duties such as taking inventory, ordering supplies, answering telephone, taking messages, filing, and completing forms.
8. Performs any other duties as assigned by their direct supervisor.

**Qualifications:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential function.

- a) Education and/or Experience: Graduate of an accredited speech language therapy school/licensure or eligible for licensure in speech language therapy in the state of Georgia.
- b) Certificate or License Required: Valid State SLP license.
- c) Language Skills: Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations.
- d) Mathematical Skills: Ability to add, subtract, multiply and divide in all units of measure, using whole number, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.
- e) Reasoning Ability: Ability to apply commonsense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving variables in standardized and non-standardized situations.
- f) Technical Ability: Must have considerable knowledge of Microsoft Office Products. Familiarity with interoffice applications preferred.
- g) Customer Service Skills: Must be able to interact effectively with colleagues, administrators, teachers, staff members, students using tactful yet effective skills.

**Professional Requirements:** Must serve as a role model to students. Desirable personal characteristics are required. Appropriate dress and grooming consistent with established standards required. Must be at work on time. Must meet attendance standards. Must conduct activities safely.

**Physical Demands:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to walk, stand, and lift. Occasionally, the employee must crouch or kneel.

**Work Environment:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate, occasionally loud.

Frequent travel involves exposure to traffic and outdoor elements.

**Confidential Data Exposure:** The nature of this position entails exposure to confidential data. Confidentiality must be held regarding financial and personal information.

Please send letter of interest and resume to Tim Helms, Sr.,  
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