**This position will be open until filled**

**Job Description:**

A part-time certified School Psychologist is needed in the Southwest Georgia area to provide a variety of psychological services in support of regular and special educational students ranging from 2 through 21 years. These services may involve assessment, program planning, direct or supervised intervention and provision of in-service training.

This position involves working in up to 7 Southwest Georgia Systems and will require daily travel which will be reimbursed.  Southwest Georgia RESA is the official employer for this position.  The position offers a competitive salary (based on experience) Presently, this position is non-benefit eligible. The number of work days will be based on the needs of the systems.

**Job Duties:**

Include, but not limited to:

1. Provide interventions to students to support the teaching process and to maximize learning and adjustment.

2. Provide a variety of psychological services in support of regular and special educational students ranging from 2 through 21 years. These services may involve assessment, program planning, direct or supervised intervention and provision of in- service training.

3. Provide consultation to parents, teachers, other school personnel, and community agencies to enhance the learning and adjustment of students.

4. Apply ethics and standards of professional practice in the delivery of school psychologist services and observe relevant laws and policies that govern practice. Participate in professional organizations and continually seek to improve professional knowledge and skill.

5. Screen and evaluate referred children including selecting appropriate instruments, administering tests, observations, and writing reports, which state the evaluation findings and provide for educational program recommendations.

6. Participate as a member of the multi-disciplinary team and the individualized education program (IEP) committee contributing evaluation findings and collaborating on the child’s educational plan.

7. Provide collaborative consultation and documentation of results including assisting basic education staff with suggestions and implementation of RTI, pre-referral intervention strategies, and providing recommendations and modifications to assist basic education staff in working with special education students in the classroom setting.

8. Consult with parents, teachers, and other appropriate staff regarding the child’s program and any adaptations/materials needed to facilitate improved performance in the classroom or at home.

9. Maintain appropriate data on students to document current levels of performance and other pertinent information. Re-evaluate, as appropriate, to determine extent of progress and effectiveness of services.

10. Perform other duties as assigned.

**Qualifications:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.  The requirements listed below are representative of the knowledge, skill, and/or ability required.  Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

a)Applicant must hold a Master’s Degree or higher in School Psychology.

b) Applicant must have at least two years of successful experience as a School Psychologist.

c) Applicant must have a proven record of working well with teachers, students, parents and administrators.

d) Applicant must be a person of high integrity, excellent character, good reputation and possess excellent interpersonal skills.

e) Language Skills:   Ability to read and comprehend instructions, correspondence, and memos.  Ability to write correspondence.  Ability to effectively present information in one-on-one and small group situations.

f) Mathematical Skills:  Ability to add, subtract, multiply and divide in all units of measure, using whole number, common fractions, and decimals.  Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

g) Reasoning Ability:  Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving variables in standardized and non-standardized situations.

h)Technical Ability:  Must have considerable knowledge of Microsoft Office products.  Familiarity with interoffice applications preferred.

i) Customer Service Skills:  Must be able to interact effectively with colleagues, administrators, teachers, staff members, students using tactful yet effective skills.

**Professional Requirements:** Must serve as a role model to students.  Desirable personal characteristics are required. Appropriate dress and grooming consistent with established standards required.  Must be at work on time.  Must meet attendance standards.  Must conduct activities safely.

**Physical Demands:**  The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.  Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to walk, stand, and lift.  Occasionally, the employee must crouch or kneel.

**Work Environment:**  The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.  Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate, occasionally loud.

Frequent travel involves exposure to traffic and outdoor elements.

**Confidential Data Exposure:**   The nature of this position entails exposure to confidential data.  Confidentiality must be held regarding financial and personal information.

Please send letter of interest and resume to Tim Helms, Sr.,

570 Martin Luther King Road, Camilla, GA 31730.  Or email to thelms@swresa.org